



ODISHA STAFF SELECTION COMMISSION
UNIT - II, BHUBANESWAR - 751009

Advertisement No.IIE-46/2025/5919/OSSC

Date: 30.12.2025

**DETAILED ADVERTISEMENT FOR COMBINED GRADUATE LEVEL
RECRUITMENT EXAMINATION FOR GROUP-B & GROUP-C SPECIALIST
POSTS/ SERVICES 2025 (CGLRE SPECIALIST-2025) UNDER DIFFERENT
DEPARTMENTS/ HODs OF GOVT. OF ODISHA.**

(POST CODE: CGLS/345)

(WEBSITE: www.osscc.gov.in)

1. Application Invited:

	Start Date	End Date
Online Registration	09.06.2026	08.07.2026
Submission of Online Application Form	09.06.2026	11.07.2026
Date of Editing of Online Application form	09.06.2026	14.07.2026
Mode of Application	Online mode only through the website " www.osscc.gov.in ". No Physical copy/Hard copy of the Online Application Form needs to be submitted by the applicant.	

- a. The recruitment shall be guided by the **"Combined Graduate Level Recruitment Examination for Group-B and Group-C Specialist Posts and Services Rules-2022"** as amended from time to time.
- b. Applications are invited through online mode only through the website "www.osscc.gov.in" for recruitment to fill up the vacancies reported by different Departments & Heads of Department (HODs) under Govt. of Odisha as follows:-

Sl. No	Name of the Post/ Services	Name of the Department/ Heads of Department in which vacancy exists for this recruitment	No. of Vacancy (Out of which Women)	Group of Post/Services	Pay Matrix Level
01	Food Safety Officer	Office of Commissioner of Food Safety, Odisha, BBSR (Health & Family Welfare Department).	84 (W-17)	Group-B	Level-9, Cell-1 of ORSP, 2017
02	Senior Economic Investigator	Planning & Convergence Department, Odisha, BBSR	16 (W-2)	Group-B	Level-9, Cell-1 of ORSP, 2017

Signature

Sl. No	Name of the Post/ Services	Name of the Department/ Heads of Department in which vacancy exists for this recruitment	No. of Vacancy (Out of which Women)	Group of Post/Services	Pay Matrix Level
03	Senior Cost Assistant	Directorate of Export Promotion & Marketing, Odisha, BBSR (MSME Department).	01 (W-Nil)	Group-B	Level-9, Cell-1 of ORSP, 2017
04	Inspector of Legal Metrology	Directorate of Legal Metrology, Odisha, BBSR (Food Supplies and Consumer Welfare Department).	02 (W-01)	Group-B	Level-9, Cell-1 of ORSP, 2017
05	Laboratory Assistant	Directorate of Legal Metrology, Odisha, BBSR (Food Supplies and Consumer Welfare Department).	01 (W- Nil)	Group-B	Level-9, Cell-1 of ORSP, 2017
06	Computer Programmer	Information and Public Relations Department, Odisha, BBSR	01 (W- Nil)	Group-B	Level-9, Cell-1 of ORSP, 2017
07	Graphic Designer	Information and Public Relations Department, Odisha, BBSR	02 (W-01)	Group-B	Level-9, Cell-1 of ORSP, 2017
08	Librarian in DIETs/BIETs	Directorate of Technical Education & SCERT, Odisha, BBSR (School & Mass Education Department).	30 (W-10)	Group-B	Level-9, Cell-1 of ORSP, 2017
09	Librarian	Directorate of Technical Education & SCERT, Odisha, BBSR (School & Mass Education Department).	01 (W- Nil)	Group-B	Level-9, Cell-1 of ORSP, 2017
10	Statistical Assistant	Directorate of Technical Education & SCERT, Odisha, BBSR (School & Mass Education Department).	03 (W-01)	Group-B	Level-9, Cell-1 of ORSP, 2017
11	Junior Laboratory Assistant	State Food Testing Laboratory, Odisha, BBSR under Office of Commissioner of Food Safety, Odisha (Health & Family Welfare Department).	07 (W-02)	Group-C	Level-8, Cell-1 of ORSP, 2017
12	Market Intelligence Inspector	Food Supplies and Consumer Welfare Department, Odisha, BBSR	05 (W-02)	Group-C	Level-7, Cell-1 of ORSP, 2017



Sl. No	Name of the Post/ Services	Name of the Department/ Heads of Department in which vacancy exists for this recruitment	No. of Vacancy (Out of which Women)	Group of Post/Services	Pay Matrix Level
13	Assistant Embankment Inspector	EIC, Water Resources, Odisha, BBSR	23 (W-08)	Group-C	Level-7, Cell-1 of ORSP, 2017
14	Laboratory Assistant	EIC, Water Resources, Odisha, BBSR	20 (W-07)	Group-C	Level-7, Cell-1 of ORSP, 2017
15	Junior Laboratory Assistant	Directorate of Factories & Boilers, Odisha, BBSR (Labour & ESI Department)	01 (W- Nil)	Group-C	Level-7, Cell-1 of ORSP, 2017
16	Scribe	Information and Public Relations Department, Odisha, BBSR	02 (W-01)	Group-C	Level-4, Cell-1 of ORSP, 2017
	Total		199 (W-52)		

- c. Candidates must possess a valid e-Mail ID and Mobile number while applying for the post and keep the same active till the completion of this recruitment process to receive important messages from the Commission.
- d. The candidates other than SC, ST and PwD category shall have to pay the Examination fee of Rupees Five Hundred (₹ 500/- only). The examination fee paid shall be refunded to the candidates who actually appear in the recruitment examination.
- e. Candidates should ensure that they fulfil all the eligibility criteria prescribed for the post as laid down in the advertisement. Admission of a candidate to the written examination and other tests shall be provisional and based on the information furnished by her/him in the Online Application Form.
- f. **The appointment will be only against one of the posts carrying the corresponding pay as indicated in the above table and candidates need to give options for the post/service and Department/HODs in the Online Application Form for which the candidate is eligible in all respect. The option submitted is final.**
- g. As regards the candidates applying for more than one post/ service as per their eligibility, the Commission will make the final allotment to post/ service on the basis of merit-cum-preference of post/ service given by the candidate. Once a post is allotted, no change of posts will be made by the Commission due to non-fulfilment of any post-specific requirements of Physical/medical/educational standards, etc. Candidates thus must ensure that they fulfil all the requirements of the posts before giving their preference/options for any post/ service.
- h. **Candidates must have the requisite qualification for the post on the last date of submission of Online application form.**
- i. **The candidates are advised to submit the Online Application Form well in advance without waiting for the closing date to avoid the last-hour rush.**
- j. **Candidates must check their application form thoroughly before submission.**
- k. Online applications found to be incomplete in any respect are liable for rejection without entertaining any correspondence with the applicants on that matter.
- l. Commission will adopt a **“Normalisation Formula”** published in Commission’s website vide Notice No.2444/ OSSC dated 02.09.2021 for processing the result if any examination is conducted through CBRE (Computer Based Recruitment Examination)/OMR in multiple

batches using different sets of question papers so as to offset the difficulty level that may arise in such use of multiple sets of question papers in the said examination, and such normalized score will be used to determine the last select marks of different categories. **The Commission at its discretion will conduct the examination either through OMR or through CBRE mode.**

- m. If at any stage of recruitment or thereafter, it is found that any information furnished by the candidate in her/his Online Application Form is false/incorrect or the candidate has suppressed any relevant information or the candidate otherwise does not satisfy the eligibility criteria prescribed for the post, her/his candidature for the posts shall be cancelled. She/ He may further be debarred either temporarily or permanently from the recruitment examination(s) conducted by the Commission.
- n. No Admission Letter for recruitment at any stage shall be sent by post. The candidates are therefore advised to be in touch with the Commission's website www.ossc.gov.in regularly to know updates regarding the status of their applications, downloading of Admission Letter and the date of examination etc.
- o. Appointment shall be on a regular basis, carrying the level of pay as mentioned in the table above.

NOTE: Important instructions to candidates about filling up of Online Application and "How to Apply" are enclosed as Annexure-A to this advertisement.

2. a. Category-wise break-up of vacancy positions along with reservation thereof:

Sl. No	Name of the Posts/ Services	Name of the Department	Category wise Vacancy				
			UR (Out of which women)	SEBC (Out of which women)	SC (Out of which women)	ST (Out of which women)	Total (Out of which women)
01	Food Safety Officer	Commissioner of Food Safety, Odisha	44 (W-09)	08 (W-03)	13 (W-01)	19 (W-04)	84 (W-17)
02	Senior Economic Investigator	Planning & Convergence Department	06 (W-01)	01 (W-0)	05 (W-01)	04 (W-0)	16 (W-02)
03	Senior Cost Assistant	Directorate of Export Promotion & Marketing, Odisha	01 (W-0)	Nil	Nil	Nil	01 (W-0)
04	Inspector of Legal Metrology	Directorate of Legal Metrology, Food Supplies and Consumer Welfare Department	01 (W-01)	Nil	Nil	01 (W-0)	02 (W-01)
05	Laboratory Assistant	Directorate of Legal Metrology, Food Supplies and Consumer Welfare Department	01 (W-0)	Nil	Nil	Nil	01 (W-0)
06	Computer Programmer	Information and Public Relations Department, Odisha, BBSR	01 (W-0)	Nil	Nil	Nil	01 (W-0)
07	Graphic Designer	Information and Public Relations Department, Odisha, BBSR	02 (W-01)	Nil	Nil	Nil	02 (W-01)
08	Librarian in DIETs/BIETs	Directorate of Technical Education & SCERT, Odisha, BBSR	16 (W-05)	03 (W-01)	05 (W-02)	06 (W-02)	30 (W-10)
09	Librarian	Directorate of Technical Education & SCERT, Odisha, BBSR	01 (W-0)	Nil	Nil	Nil	01 (W-0)



Sl. No	Name of the Posts/ Services	Name of the Department	Category wise Vacancy				
			UR (Out of which women)	SEBC (Out of which women)	SC (Out of which women)	ST (Out of which women)	Total (Out of which women)
10	Statistical Assistant	Directorate of Technical Education & SCERT, Odisha, BBSR	02 (W-01)	Nil	Nil	01 (W-0)	03 (W-01)
11	Junior Laboratory Assistant	State Food Testing Laboratory under Office of Commissioner of Food Safety, Odisha, BBSR	03 (W-01)	01 (W-0)	01 (W-0)	02 (W-01)	07 (W-02)
12	Market Intelligence Inspector	Food Supplies and Consumer Welfare Department, Odisha, BBSR	04 (W-02)	01 (W-0)	Nil	Nil	05 (W-02)
13	Assistant Embankment Inspector	EIC, Water Resources, Odisha, BBSR	11 (W-04)	03 (W-01)	04 (W-01)	05 (W-02)	23 (W-08)
14	Laboratory Assistant	EIC, Water Resources, Odisha, BBSR	10 (W-03)	02 (W-01)	03 (W-01)	05 (W-02)	20 (W-07)
15	Junior Laboratory Assistant	Directorate of Factories & Boilers, Odisha, BBSR	01 (W-0)	Nil	Nil	Nil	01 (W-0)
16	Scribe	Information and Public Relations Department, Odisha, BBSR	02 (W-01)	Nil	Nil	Nil	02 (W-01)
	TOTAL		106 (W-29)	19 (W-06)	31 (W-06)	43 (W-11)	199 (W-52)

UR: Unreserved

SEBC: Socially and Educationally Backward Class

SC: Scheduled Caste

ST: Scheduled Tribe

W: Women

NOTE:

1. Candidates belonging to the Transgender community are also eligible to apply.
2. The number of vacancies and other conditions of vacant posts to be filled up on the basis of this recruitment are subject to change without any prior notice as per the discretion of the Commission, the Requisitioning Authorities or the Government.

b. Reservation Position for Special Category for the posts shown below:

Sl. No.	Name of the Posts/ Services	Special Category				
		Ex-Servicemen (ESM)	Sports Person	Persons with Disability (PwD)		
				Total PwD Vacancy (Out of which Women)	Category, No. of Vacancy & Benchmark Disability eligible to get reservation	
01	Food Safety Officer under Commissioner of Food Safety, Odisha	04	01	06 (W-.02)	Cat-II-04 Cat-III-02	Cat-II: Hard of Hearing with Suitable Aid Cat-III-Dwarfism, Acid attack victim, Leprosy Cured.

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Sl. No.	Name of the Posts/ Services	Special Category				
		Ex-Servicemen (ESM)	Sports Person	Persons with Disability (PwD)		
				Total PwD Vacancy (Out of which Women)	Category, No. of Vacancy & Benchmark Disability eligible to get reservation	
02	Senior Economic Investigator under Planning & Convergence Department	Nil	Nil	01	Cat-I-01	Cat-I-Low Vision
03	Senior Cost Assistant under Directorate of Export Promotion & Marketing, Odisha	Nil	Nil	Nil	NA	NA
04	Inspector of Legal Metrology under Directorate of Legal Metrology, F.S. & C.W. Department	Nil	Nil	Nil	NA	NA
05	Laboratory Assistant under Directorate of Legal Metrology, F.S. & C.W. Department	Nil	Nil	Nil	NA	NA
06	Computer Programmer under I & PR Dept., Odisha, BBSR	Nil	Nil	Nil	NA	NA
07	Graphic Designer I & PR Dept., Odisha, BBSR	Nil	Nil	01	Cat-II-01	Cat-II: Hard of Hearing with Suitable Aid
08	Librarian in DIETs/BIETs under Directorate of TE & SCERT	01	Nil	01	Cat-I-01	Cat-I- Low Vision (Upto 75%)
09	Librarian under Directorate of TE & SCERT	Nil	Nil	Nil	NA	NA
10	Statistical Assistant under Directorate of TE & SCERT	Nil	Nil	Nil	NA	NA
11	Junior Laboratory Assistant under State Food Testing Laboratory, Commissioner of Food Safety, Odisha	Nil	Nil	Nil	NA	NA
12	Market Intelligence Inspector under F.S. & C.W. Department	Nil	Nil	01	{Cat-II, Cat-III, Cat-IV}-01	Cat-II: Hard of Hearing with Suitable Aid. Cat-III- Acid attack victim, Leprosy Cured. Cat-IV- Autism Spectrum Disorder (Mild), Specific Learning Disability, Mental Illness, Intellectual Disability.
13	Assistant Embankment Inspector under EIC, Water Resources, Odisha	01	Nil	01	Cat-II-01	Cat-II: Hearing Impaired with Suitable Aid.
14	Laboratory Assistant under EIC, Water Resources, Odisha	01	Nil	01	Cat-II-01	Cat-II: Hearing Impaired with Suitable Aid.
15	Junior Laboratory Assistant under Directorate of Factories & Boilers, Odisha	Nil	Nil	Nil	NA	NA

Sl. No.	Name of the Posts/ Services	Special Category				
		Ex-Servicemen (ESM)	Sports Person	Persons with Disability (PwD)		
				Total PwD Vacancy (Out of which Women)	Category, No. of Vacancy & Benchmark Disability eligible to get reservation	
16	Scribe under I & PR Dept., Odisha, BBSR	Nil	Nil	Nil	NA	NA

NOTE:

1. Candidates belonging to the categories of Ex-Servicemen, PwD & Sports Person, when selected as per reservation provided for them, shall be adjusted against the category to which they belong (UR/SEBC/SC/ST). For example, if a PwD candidate belonging to Scheduled Caste Category (applied in Online Application Form) shall be adjusted against the Scheduled Caste vacancy advertised for the post as per Horizontal Reservation.
2. In case there is no vacancy advertised for SEBC/ SC/ ST for a particular post, the SEBC/ SC/ ST special category candidate when selected shall be adjusted against Unreserved (UR) category.
3. Candidates having permanent disability of not below 40% are eligible to apply under PwD category as per the Social Security & Empowerment of Persons with Disabilities Department, Govt. of Odisha Resolution No.1843/SSEPD Dtd.25.02.2021.
4. The details of categories, types of disabilities, functional classification and physical requirements as mentioned in the table below against each post is necessary for PWD candidates to be suitable to apply for the post (s) as per requisition received from the Requisitioning Authority and Resolution No.1843/SSEPD Dtd.25.02.2021 of the SSEPD Department.

Sl. No.	Name of the Posts/ Services	Category of PwD Suitable to apply	Functional Classification	Physical Requirements
01	Food Safety Officer under Commissioner of Food Safety, Odisha	Cat-II: Hard of Hearing with Suitable Aid Cat-III: Dwarfism, Acid attack victim, Leprosy Cured.	HI (with suitable aid), Dw, AAV, LC (MNR)	MF, S, ST, W, SE, H, C, RW.
02	Senior Economic Investigator under Planning & Convergence Department	Cat-I-Low Vision	LV	MF, W, SE, RW, H
03	Senior Cost Assistant under Directorate of Export Promotion & Marketing, Odisha	Cat-II and Cat-III.	-	-
04	Inspector of Legal Metrology under Directorate of Legal Metrology, F.S. & C.W. Department	Cat-II: Hard of Hearing. Cat-III: Acid attack victim, Leprosy Cured. Cat-IV (d): Autism Spectrum Disorder (Mild), Specific Learning Disability, Mental Illness, Intellectual Disability.	HH, LC, AAV, ASD(M), SLD, MI, ID.	S, ST, W, MF, BN, L, KC, JU, CRL, PP, RW, SE, H, C.



Sl. No.	Name of the Posts/ Services	Category of PwD Suitable to apply	Functional Classification	Physical Requirements
05	Laboratory Assistant under Directorate of Legal Metrology, F.S. & C.W. Department	Cat-II: Hard of Hearing. Cat-III: Dwarfism, Acid attack victim, Leprosy Cured.	HH, Dw, AAV, LC.	S, ST, W, MF, BN, L, KC, PP, RW, SE, H, C.
06	Computer Programmer under I & PR Dept., Odisha, BBSR	Cat-I- Low Vision Cat-II: Hard of Hearing with Suitable Aid Cat-III- One Arm Affected, One Leg Affected.	LV, HH, OL, OA.	MF, PP, L, BN, S, ST, W, SE, H, RW, C.
07	Graphic Designer I & PR Dept., Odisha, BBSR	Cat-II: Hard of Hearing with Suitable Aid Cat-III- One Leg Affected, Both Leg affected (Mobility not restricted)	HH, OL, BL (MNR).	MF, S, SE, BN
08	Librarian in DIETs/BIETs under Directorate of TE & SCERT	Cat-I- Low Vision Cat-II: Hard of Hearing (with Suitable Aid). Cat-III- One Leg Affected (R or L), One Arm Affected (R or L).	LV, HH (with suitable aid), OL (R/L), OA(R/L).	RW, H.
09	Librarian under Directorate of TE & SCERT	Cat-I- Low Vision Cat-II: Hard of Hearing (with Suitable Aid). Cat-III- One Leg Affected (R or L), One Arm Affected (R or L).	LV, HH (with suitable aid), OL (R/L), OA(R/L).	RW, H.
10	Statistical Assistant under Directorate of TE & SCERT	Cat-I- Low Vision Cat-II: Hard of Hearing (with Suitable Aid). Cat-III- One Leg Affected (R or L), One Arm Affected (R or L).	LV, HH (with suitable aid), OL (R/L), OA(R/L).	RW, H.
11	Market Intelligence Inspector under F.S. & C.W. Department	Cat-II: Hard of Hearing. Cat-III- Acid attack victim, Leprosy Cured. Cat-IV- Autism Spectrum Disorder (Mild), Specific Learning Disability, Mental Illness, Intellectual Disability.	HH, LC, AAV, ASD(M), SLD, MI, ID.	S, ST, W, MF, BN, SE, C.
12	Assistant Embankment Inspector under EIC, Water Resources, Odisha	Cat-II: Hearing Impaired with Suitable Aid.	HI (with suitable aid)	S, ST, W, SE, H, RW
13	Laboratory Assistant under EIC, Water Resources, Odisha	Cat-II: Hearing Impaired with Suitable Aid.	HI (with suitable aid)	MF, S, SE, BN
14	Junior Laboratory Assistant under Directorate of Factories & Boilers, Odisha	Cat-II: HI (with Suitable Aid). Cat-III- One Arm Affected (R or L), One Leg Affected (R or L), Both Legs Affected.	HI (with suitable aid), OA, OL, BL.	MF, S, SE, BN

Sl. No.	Name of the Posts/ Services	Category of PwD Suitable to apply	Functional Classification	Physical Requirements
15	Scribe under I & PR Dept., Odisha, BBSR	Cat-II: Hard of Hearing with Suitable Aid Cat-III- One Leg Affected, Both Leg affected (Mobility not restricted)	HH, OL, BL (MNR)	MF, RW, SE, H

Abbreviations: -

Code	Physical Requirement	Code	Functional Classification
MF	Work performed by manipulating (with fingers)	B	Blindness
H	Work performed by hearing/speaking	LV	Low Vision
BN	Work performed by bending	HI	Hearing Impaired (with suitable aid)
S	Work performed by sitting (on bench or chair)	HH	Hard of Hearing
ST	Work performed by standing	OA(R/L)	One Arm affected (Right/Left)- a. Impaired reach, b. Weakness of Grip, c. ataxia
W	Work performed by walking	OL(R/L)	One Leg affected (Right/Left)
SE	Work performed by seeing	BL	Both Legs affected but nor Arms
R & W	Work performed by reading and writing	MNR	Mobility Not to be Restricted
L	Work performed by lifting	AAV	Acid Attack Victim
C	Work performed by Communication	Dw	Dwarfism
PP	Work performed by Pulling & Pushing	LC	Leprosy Cured
KC	Work performed by Kneeling & Crouching	ASD(M)	Autism Spectrum Disorder (Mild)
JU	Work performed by Jumping	SLD	Specific Learning Disability
CRL	Work performed by Crawling	MI	Mental Illness
		ID	Intellectual Disability

- c. PwD candidates must ensure that they possess permanent disability certificate and must upload the valid and clear scanned copy of the Original Certificate (not photocopy) and UDID card issued by the Competent Authority.

d. Provision of assistance of Scribe-

PwD candidates with disabilities not less than 40% of permanent nature and limitations in writing have the option to use her/his own scribe with due permission of the Commission. The intending candidates must give option for scribe in the appropriate place while filling up the Online Application Form and will have to submit the required certificate/ documents prescribed in the Advisory Notice No.3453/OSSC dated 24.10.2019 published by the Commission which is available on the website of the Commission “www.osscc.gov.in”. The PwD candidates not availing scribe assistance in the preliminary examination will not be allowed for the same in the subsequent examination(s)/ test(s). No scribe facility will be allowed to any PwD candidate for Computer Skill Test.

She/ He must submit the following documents as mentioned in the Advisory Notice No.3453/OSSC Dt.24.10.2019, available on the website of the Commission, to the Commission within the stipulated duration mentioned in the detail notice to be published before the examination.

- i. Copy of the undertaking Form in Appendix -II duly filled and signed by both the candidate and the scribe.



- ii. Copy of the disability Certificate of the candidate.
 - iii. Certificate in Appendix-I given by Medical Authority for physical limitation in writing in respect of the candidates having disabilities.
 - iv. Copy of the admission letter of the candidate.
 - v. Copy of ID proof of the scribe duly signed by the candidate.
 - vi. Copy of the highest educational qualification certificate of the scribe duly signed by the candidate. Educational qualification of the scribe must be lower than prescribed educational qualification of the recruitment.
- e. In case of non-availability of eligible/ suitable women candidates belonging to the respective categories the unfilled vacancies of that category shall be filled up by eligible suitable male candidate(s) of the same category.
- f. **Any request regarding change of Category /special category in the Online application form will not be considered once submitted.**
- g. On receipt of intimation from the Requisitioning Authority, the number of vacancies and reservation of vacancies to be filled up on the basis of this recruitment may increase or decrease as and when required, based on the discretion of the Commission/ the Government, with due intimation to the candidates by notice.

3. Eligibility:

a. General criteria of eligibility: -

Candidates applying for the above post(s) should be

- a citizen of India,
- of good character,
- of sound health, good physique and free from organic defects or bodily infirmity
- If married, must not have more than one spouse living, provided that the State Government may, if satisfied that such marriage is permissible under personal law applicable to such person or there are other grounds of doing so, exempt any person from the operation of this order.
- Must be able to read, write and speak Odia fluently and -
 - i. Must have passed Middle School Examination with Odia as a language subject, or
 - ii. Must have passed Matriculation or equivalent examination with Odia as Medium of examination in non-language subject, Or
 - iii. Must have passed in Odia as language subject in the final examination of Class-VII or above from a school or educational institution recognised by the Govt. of Odisha or the Central Govt., or
 - iv. Must have passed a test in Odia in Middle English School standard conducted by the School and Mass Education Department, Govt. of Odisha.

b. Educational Qualification:

Candidates in order to be eligible for appearing in the selection examination for the following post (s)/ service (s) must have passed:



Sl. No.	Name of the Posts/ Services	Educational Qualification prescribed for the post																								
01	Food Safety Officer under Commissioner of Food Safety, Odisha	Must have a i) Bachelor's Degree in Food Technology/Dairy Technology/Bio Technology/Agricultural Science/ Oil Technology /Veterinary Science/Bio-Chemistry/ Microbiology from a recognized University or institution. ii) Bachelor of Medicine and Bachelor of Surgery or Bachelor of Dental Surgery or Bachelor of Homeopathic Medicine and Surgery or Bachelor of Unani Medicine and surgery or Bachelor of Siddha Medicine and Surgery or Bachelor of Ayurvedic Medicine and Surgery or Bachelor of Sowa Rigpa Medicine and Surgery from a recognized University. or Must have a Master's Degree in Food Technology/Dairy Technology/Bio Technology/Agricultural Science/ Oil Technology /Veterinary Science/Bio-Chemistry/ Microbiology/ Chemistry from a recognized University or institution. or Must have a Doctorate Degree in Food Technology/Dairy Technology/Bio Technology/Agricultural Science/ Oil Technology /Veterinary Science/Bio-Chemistry/ Microbiology from a recognized University or institution. Note: Candidates having passed Bachelor Degree/ Master Degree/ Doctorate Degree in the following disciplines under Food Technology or Agricultural Science are also eligible to apply for the post. <table><tr><th><u>Disciplines "Food Technology"</u></th><th><u>Disciplines "deemed to be covered under Agricultural science"</u></th></tr><tr><td>i) Food Engineering.</td><td>i) Agriculture</td></tr><tr><td>ii) Food Engineering & Technology.</td><td>ii) Agricultural Engineering</td></tr><tr><td>iii) Food Processing & Preservation.</td><td>iii) Fisheries</td></tr><tr><td>iv) Food Processing Technology.</td><td>iv) Food Nutrition and Dietetic</td></tr><tr><td>v) Food Technology & Management.</td><td>v) Horticulture</td></tr><tr><td>vi) Food Biotechnology.</td><td></td></tr><tr><td>vii) Food Plant Operations Management</td><td></td></tr><tr><td>viii) Food Process Engineering & Management.</td><td></td></tr><tr><td>ix) Food Processing</td><td></td></tr><tr><td>x) Food Safety & Quality Management.</td><td></td></tr><tr><td>xi) Process and Food Engineering.</td><td></td></tr></table> iv) Must possess adequate knowledge in Computer Application.	<u>Disciplines "Food Technology"</u>	<u>Disciplines "deemed to be covered under Agricultural science"</u>	i) Food Engineering.	i) Agriculture	ii) Food Engineering & Technology.	ii) Agricultural Engineering	iii) Food Processing & Preservation.	iii) Fisheries	iv) Food Processing Technology.	iv) Food Nutrition and Dietetic	v) Food Technology & Management.	v) Horticulture	vi) Food Biotechnology.		vii) Food Plant Operations Management		viii) Food Process Engineering & Management.		ix) Food Processing		x) Food Safety & Quality Management.		xi) Process and Food Engineering.	
<u>Disciplines "Food Technology"</u>	<u>Disciplines "deemed to be covered under Agricultural science"</u>																									
i) Food Engineering.	i) Agriculture																									
ii) Food Engineering & Technology.	ii) Agricultural Engineering																									
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vi) Food Biotechnology.																										
vii) Food Plant Operations Management																										
viii) Food Process Engineering & Management.																										
ix) Food Processing																										
x) Food Safety & Quality Management.																										
xi) Process and Food Engineering.																										



Sl. No.	Name of the Posts/ Services	Educational Qualification prescribed for the post
02	Senior Economic Investigator under Planning & Convergence Department	Bachelor's Degree with Honours in any of the following subjects:-Economics/ Applied Economics/ Agriculture Economics/ Resource Economics / Commerce / Mathematics, Sociology with statistics as one of the papers or Geography with Regional Planning as one of the papers or Statistics with Econometrics/ Regional Planning or Business Administration or Computer Science or Information Technology from a recognized University. or Post-Graduate Degree in any of the following subjects: Economics/ Applied Economics/ Agriculture Economics/ Resource Economics / Commerce / Mathematics, Sociology with statistics as one of the papers or Geography with Regional Planning as one of the papers or Statistics with Econometrics/ Regional Planning or Business Administration or Computer Science or Information Technology from a recognized University Must have adequate knowledge of Computer Applications.
03	Senior Cost Assistant under Directorate of Export Promotion & Marketing, Odisha	ICWAI(Inter)/ ICAI(Inter)
04	Inspector of Legal Metrology under Directorate of Legal Metrology, F.S. & C.W. Department	Must be a graduate from recognized University in Science (with Physics as one of the subjects) or Technology or Engineering or Diploma in Engineering from recognized institution with three years of professional experience.
05	Laboratory Assistant under Directorate of Legal Metrology, F.S. & C.W. Department	Must be a graduate from recognized University in Science (with Physics as one of the subjects) or Technology or Engineering or Diploma in Engineering from recognized institution with three years of professional experience.
06	Computer Programmer under I & PR Dept., Odisha, BBSR	Must have passed B. Tech or B.E. in Computer Science/ Electronic and Telecommunication or MCA.
07	Graphic Designer I & PR Dept., Odisha, BBSR	Degree in Fine Art/Visual Art from recognized university with PG Diploma in Multimedia/ Animation/Visual Effect and have skills in designing of sets and advertisement materials with knowledge to visualize concepts and create graphics including illustrations, logos, layouts and photos.

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Sl. No.	Name of the Posts/ Services	Educational Qualification prescribed for the post
08	Librarian in DIETs/BIETs under Directorate of TE & SCERT	B. Lib (Bachelor of Library Science) with 50% marks / M. Lib (Master of Library Science) with 50% marks/ BLIS (Bachelor Degree in Library and Information Science) with 50% marks/ MLIS (Master Degree in Library and Information Science) with 50% marks.
09	Librarian under Directorate of TE & SCERT	B. Lib (Bachelor of Library Science) with 50% marks / M. Lib (Master of Library Science) with 50% marks/ BLIS (Bachelor Degree in Library and Information Science) with 50% marks/ MLIS (Master Degree in Library and Information Science) with 50% marks.
10	Statistical Assistant under Directorate of TE & SCERT	Bachelor Degree in Arts/ Science with Honours in Mathematics/ Statistics /Physics /Economics /Applied Economics or Bachelor Degree in Commerce. Must have Computer knowledge.
11	Junior Laboratory Assistant State Food Testing Laboratory under Office of Commissioner of Food Safety, Odisha	Bachelor Degree in Science with Chemistry as one of the subject.
12	Market Intelligence Inspector under F.S. & C.W. Department	Graduation Degree in Humanities or Science or Commerce or an equivalent qualification from any Institution recognized by the Government with at least 40% marks and having any one of the subjects namely Economics, Mathematics, Statistics, Commerce or Accounting in graduation level and must have adequate knowledge in computer application like MS Word, MS Excel and MS PowerPoint.
13	Assistant Embankment Inspector under EIC, Water Resources, Odisha	Bachelor Degree Science or such other qualification as are equivalent to Bachelor's Degree Science Examination. Certificate towards basic computer skill from recognized institution.
14	Laboratory Assistant under EIC, Water Resources, Odisha	Bachelor Degree Science or such other qualification as are equivalent to Bachelor's Degree Science Examination. Certificate towards basic computer skill from recognized institution.
15	Junior Laboratory Assistant under Directorate of Factories & Boilers, Odisha	Bachelor Degree in Science with Chemistry Honours.
16	Scribe under I & PR Dept., Odisha, BBSR	Degree in Fine Art/ Visual Art from recognized University with knowledge in use of Computer applications like Photoshop & Corel Draw.



c. Age:

Minimum Age as on 01.01.2025	Maximum Age as on 01.01.2025
21 Years	42 Years

However, the upper age limit is relaxable by 5 years for candidates belonging to SEBC, SC, ST and all Women candidates, 10 years for candidates belonging to PwD category and the total period of service rendered in defence service in case of Ex-servicemen. PwD candidates in the ST and SC category shall be entitled to cumulative age relaxation of ten years over and above the normal relaxation specified for the category. However, a candidate who comes under more than one category shall be eligible for only one benefit of age relaxation as per rule which will be most beneficial to her/him. To be eligible, candidates not enjoying any relaxation of upper age limit, must not have been born earlier than **2nd January 1983** and not later than **1st January 2004**.

- d. **Note for Ex-Servicemen-** Once an Ex-Serviceman has joined the Govt. Service in civil side after availing the benefit as an Ex-Serviceman for his re-employment, his ex-serviceman status for the purpose of re-employment in Govt. Jobs shall cease to exist. He can avail age relaxation only. However as per clause-4 of the O.M. No. 36034/2014-Estt. (Res) dt.14 August 2014 of Ministry of Personnel, Public Grievances and Pensions, Department of Personnel & Training, Government of India, if an Ex-Serviceman applies for various posts before joining any civil employment, he can avail of the benefit of reservation as ex-serviceman for any subsequent employment, provided the applicant as soon as he joins any civil employment, should give self-declaration/ undertaking to the concerned employer about the date-wise details of application for various posts for which he had applied for before joining. The applicant should furnish the copy of above declaration duly endorsed by the employer on the date of Document Verification for consideration of the claim under Ex-Serviceman category.

(NOTE: Border Security Force, Indian Coast Guard, CRPF and other Para-Military Forces are not within the definition of Ex-Servicemen.)

- e. The persons in Defence Forces who are to retire within six months from the last date of Online Application form are eligible to apply on obtaining NOC from the Appropriate Authority indicating there in the date of enrolment and expected date of discharge and year of service rendered in Defence Forces. They should note that they must submit the discharge certificate on the date of certificate verification.
- f. Sports person candidates claiming reservation must submit sports ID Card issued by Director of Sports and Youth Service Department, Government of Odisha.
- g. Only Date of Birth entered in the High School Certificate Examination by the Board of Secondary Education, Odisha or equivalent Certificate issued by the recognised Board/Council/ by an Indian University shall be acceptable by the Commission.
- h. A candidate who claims change in her/his name after having passed the High School Certificate Examination is required to furnish copy of publication of the changed name in local leading daily newspaper as well as copy of notification in the Odisha Gazette in support of her/his change of name.

4. **Examination fee, Mode of Payment and Refund:**

As per Odisha payment of recruitment examination fees and Refund Rules, 2025 published vide Government in GA & PG Department Notification No. 34124-GAD-SC-rules-2020/2025/Gen. dated 10th October 2025, the candidates other than SC, ST and PwD category shall have to pay the Examination fees.



The candidates other than SC, ST and PwD category shall deposit the examination fee amounting to Rupees Five hundred (₹ 500/-) only through online mode in Odisha Treasury portal linked with the online application form. The examination fees paid shall be refunded to those candidates who actually appear in the first stage of the recruitment examination.

Applications without payment of examination fees (except SC/ST/PwD candidates) will be taken as incomplete and shall be liable for rejection.

All candidates must clearly mention their bank account details i.e. Account Number, IFSC Code, Name of the Account Holder and Name of the Bank branch in the required field in the online application form for receiving the refundable examination fee (Rs.500/-). The Bank Account must be a valid/active one. The responsibility for furnishing the correct bank account details lies with the candidates and the Commission (OSSC) shall not entertain any correspondence from any candidate in this regard.

5. Plan and Pattern of Examination:

The competitive examination shall comprise three stages namely:

Stage - I: Preliminary Examination- One paper.

Detail exam pattern given below.

Mode of Examination	CBRE/OMR mode
Total Marks	150 marks
No. of question	150 questions
Duration	02 & ½ Hours (i.e. 150 minutes)
Type of question	Objective type with MCQs
Negative marking	0.25 mark per wrong answer

Candidates numbering a **minimum of five (05) times** of the vacancies post-wise and category-wise shall be shortlisted for the Main written Examination based on their marks secured in the Preliminary Examination. The indicative syllabus of preliminary examination is in **Annexure-C** of the advertisement.

Stage - II: (a) Main Written Examination:

Detail exam pattern given below.

Technical paper	One paper
Mode of Examination	CBRE/OMR mode
Total Marks	200 marks
No. of question	100 questions
Duration	02 & ½ Hours (i.e. 150 minutes)
Type of question	Objective type with MCQs
Negative marking	0.5 mark per wrong answer

Candidates applying for the post of Senior Economic Investigator have to specify the subject of technical paper in their Online Application Form from the thirteen (13) subjects mentioned in the syllabus. The subject thus chosen is final and cannot be changed later.

The syllabus for technical paper of different posts/ services for Main written Examination is in **Annexure-D** of the advertisement.



(b) Computer Skill Test:

Candidates applying for **Inspector of Legal Metrology** (FS&CW Department), **Laboratory Assistant** (FS&CW Department), **Junior Laboratory Assistant** (Directorate of Factories & Boilers, Odisha) and **Junior Laboratory Assistant** (State Food Testing Laboratory under Office of Commissioner of Food Safety, Odisha) **are not required to appear for the Computer Skill Test.**

Candidates applying for rest posts are required to qualify the Computer Skill Test. Qualifying marks in Computer Skill Test will be 50 % of the total marks. The indicative syllabus of Computer Skill Test is in **Annexure-C** of the Advertisement.

Note: In pursuance of GA & PG Department Notification No-29246, Dated-18th October 2022, the Preliminary and Main Examination, shall be conducted both in Odia and English except for Paper I of the main exam i.e. language. The candidate shall exercise his/her option for medium of language in examination in the online application form. All may note that the option once given cannot be changed.

Stage -III: Certificate Verification:

Candidates numbering **1.5 times of the vacancies advertised** (Post wise and Category-wise) shall be shortlisted for Certificate Verification based on the marks secured in Technical Paper (s) of the Main Written Examination and having qualified in Computer Skill Test/ Skill Test wherever applicable.

In case, during the stage of Certificate Verification, the Commission observes that the vacancy (ies) for a particular category of post(s) is/are not getting filled up completely, an additional number of candidates who have qualified in the order of merit may be called only for one more time, at the discretion of the Commission for filling up the number of vacancies not getting filled up. Candidates who fail to appear for certificate/document verification will not be considered for final selection.

The candidates will be required to produce their Original Academic Certificates, Mark sheets, caste certificate, special category certificate, NOC in case of Govt. servants and other documents as intimated in the admission letter for verification along with a set of self-attested photocopies of the same and OSSC copy of the online application form duly signed by the applicant. **(Details are enclosed in Annexure-B).**

- (I) There shall be no provision for re-evaluation/ re-checking of the scores. No correspondence in this regard shall be entertained.
- (II) The Commission shall prepare a list of candidates who obtain the minimum qualifying marks in the Preliminary written examination as fixed by this Commission in their discretion, for the next stage of the Main written examination. The commission may fix different minimum qualifying marks for different category candidates (UR, SC, ST, SEBC etc.) and different posts/ services.
- (III) The candidate who fails to appear at any stage of the recruitment process will be rejected /not considered for the next stage of recruitment / final selection and their names will not be included in the merit list.
- (IV) Any complaint on the conduct of the examination must be sent to the commission by email "osscc.od@nic.in" within 05(five) days of completion of examination.



6. Place, Date of examination and Admission Letter:

- a. The exact Date, Time and Venue of the Preliminary Examination, Main written Examination, Computer Skill Test/ Skill Test and Certificate Verification will be conveyed to the candidates in due course through a Notice and/ or Admission Letter.
- b. The Admission Letters for all stages of recruitment (Preliminary Examination, Main Written Examination, Computer Skill Test/Skill Test and Certificate Verification) will be made available by the Commission on its website www.osscc.gov.in for the convenience of the candidates. The candidate has to download the admission letter and take a printout copy of the same.
- c. Admission of a candidate for all stages of examinations/tests shall be provisional and shall be on the basis of the information furnished by her/him in the online application form.
- d. The admitted candidates will have to produce the printout of the admission letter at the exam venue allotted for appearing in the examination/ test.
- e. The admission letter contains date, time and venue of the examination, and bears the photo and signature of the candidate, instructions to candidates and facsimile signature of the Secretary of Commission.

7. Option/ Preference of Candidates:

Option / Preference for various post/services and order of preference will be indicated by the candidates in the Online Application Form. The option/preference submitted will be final. Candidates should give preference only for such posts/ services for which they have requisite qualification. The decision of the Commission in allotment of the post/service will be final and binding. A candidate will be selected for only one post irrespective of the number of posts applied.

8. Merit List:

- a. The Merit list of candidates who are found suitable in certificate verification shall be prepared in order of merit, post-wise and category-wise equal to the vacancies advertised, based on their marks secured in the Main written Examination considering their option exercised for the posts/services.
- b. A Common Merit List may be prepared for more than one Service or Post, if there is Common Technical Paper for such service or post. The names of candidates shall be arranged in the order of merit.
- c. If enough suitable women candidates are not available, the shortfall will be made up by correspondingly increasing the number of men candidates in that category.
- d. Allotment to the post or service will be made on the basis of merit cum preference. If allotted to a service or post where vacancies of different Heads of Department or Departments are collated, allotment to particular Heads of Department or Departments will be made on the basis of merit cum preference.
- e. **Resolution of Tie Cases:** In the event of tie in scores of candidates, merit will be decided by applying the following criteria, one after another in the given order, till the tie is resolved, namely: -
 - i. Marks in Preliminary examination.
 - ii. Date of birth, with older candidate placed higher.
 - iii. Alphabetical order in which the names of the candidate appear.

9. Action against candidates found guilty of misconduct/ malpractice:

- a. If a candidate at any stage is found to indulge in any of the malpractices/ misconduct listed below, before during or after the conduct of the examination, her/ his candidature for the examination will be cancelled and the candidate will be debarred from the examinations of



the Commission for a specified period or permanently. Criminal proceeding may also be conducted in appropriate places/ matters.

- Taking away any Examination related material such as OMR sheets, Rough Sheets, Answer Sheets (except carbon copy of OMR Answer sheet after completion of the examination) etc. from the examination hall or passing it on to unauthorized persons during the conduct of the examination.
 - Leaving the Examination Venue uninformed during the Examination.
 - Misbehaving, intimidating or threatening in any manner the examination functionaries i.e. Supervisor, Invigilator, Security Guard or the Commission's representatives etc or any of the functionaries of the Commission (OSSC).
 - Obstruct the conduct of the examination/ instigating other candidates not to take the examination.
 - Making statements, submitting information in applications which are incorrect or false, suppressing material information, submitting fabricated documents, etc.
 - Obtaining support/ influence for her/his candidature by any irregular or improper means.
 - Possession of Mobile Phone in either 'switched 'on' or 'switched 'off' mode during examination.
 - Appearing in the same examination more than once in contravention of the rules.
 - A candidate who is working on examination-related matters in the same examination.
 - Damaging examination-related infrastructure/ equipment.
 - Appearing in the Examination with forged Admit Card, identity proof, etc.
 - Possession of firearms/ weapons during the examination.
 - Submitting more than one application for any recruitment examination.
 - Assault, use of force, causing bodily harm in any manner Threatening/ intimidating to the examination functionaries i.e. Supervisor, Invigilator, Security Guard or Commission's functionaries or representatives.
 - Using unfair means in the examination hall like copying from unauthorized sources such as written material on any paper or body parts, etc.
 - Possession of Bluetooth Devices, spy cameras, and any other electronic gadgets in the examination hall.
 - Impersonation/ Procuring impersonation by any person.
 - Taking snapshots, making videos of question papers or examination material, labs, etc.
 - Sharing examination terminal through remote desktop software/ Apps/ LAN/ VAN, etc. or attempting the same.
 - Attempt to hack or manipulate examination servers, data and examination systems at any point before, during or after the examination.
 - Obtaining question paper(s)/ Examination-related materials before commencement of the examination irregularly.
- b. The Commission may also report the matter to Police/ Investigating Agencies, as deemed fit and the Commission may also take appropriate action to get the matter examined by the authorities/ forensic experts concerned.

10. Commission's Decision Final:

The decision of the Commission in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode and conduct of examination(s), allotment of examination centres, manner of selection and preparation of merit list and post allocation,



debarment for indulging in malpractices will be final and binding on the candidates and no enquiry/ correspondence will be entertained in this regard.

11. Important Instructions/Information for the Candidates: -

- a. The candidate has to fill/confirm in the OMR answer sheet or CBRE Screen, as the case may be, correct Roll Number and other data as required in the place(s) indicated therein and darken the appropriate circles properly in Blue or Black Ball Point Pen only in case of OMR-based examination. If the information so furnished is incomplete or different from the application form or if appropriate circle is not darkened properly, then zero marks will be awarded.
- b. In Descriptive Paper, candidate must write her/ his correct Roll Number at the prescribed place on the cover page of the Answer Book. Candidates must also affix their signature in the relevant columns of Attendance Sheet. Answer Books not bearing Roll Number will not be evaluated and such candidates shall be awarded zero marks.
- c. Candidates shall not write any identity particulars e.g., name, Roll number, Mobile number, address, etc. inside the Descriptive Answer Book. Candidates who fail to adhere to these instructions will be awarded zero marks.
- d. There shall be no provision for re-evaluation/ re-checking of scores in the Examination. No correspondence in this regard shall be entertained.
- e. **Sharing of marks with the candidate:** Marks obtained by an applicant in Preliminary Examination, Main Examination and Computer Skill Test / Skill Test are proposed to be shared with him/ her after final merit list is published.
- f. All the posts are State Cadre posts. The candidate, on selection, may be asked to serve anywhere in Odisha.
- g. If a candidate scores more than last selection marks at any Tier/ stage of the examination and is not qualified for the subsequent stage/ final selection due to any reason, he must represent to the Commission within 05 days of the declaration of the said result through e-mail ossc.od@nic.in.
- h. **Applicants who are Government servants (State or Central) or working under PSUs of the State Government/ Central Government or Govt. Universities or Autonomous Bodies/ Institutions of State/ Central Government should obtain a "No Objection Certificate" from their controlling authority and upload the same with the Online Application form. In case a standing order of NOC is issued by any Department of Govt the same should be uploaded. At the certificate verification stage, they must produce the "No Objection certificate" or "Standing order of NOC issued by the concerned Department of Govt.". Those who are not Government Servants/working in PSUs at the time of submission of application but became Government Servants subsequently should have to submit "No Objection Certificate" or "Standing order of NOC" at the stage of certificate verification. If any candidate hides her/ his Govt. servant/PSU Employees status and is found to be a Govt. servant or a PSU Employee during Certificate Verification, they may not be considered for recommendation.**

By Order of the Commission


Secretary

Annexure-A

Important Instructions to Candidates about filling up Online Application:

- Before applying, candidates must go through the instructions given in this advertisement very carefully.
- Candidates in their own interest should submit online application form much before the closing date and not wait till the last date to avoid the possibility of disconnection/ inability/ failure to login to the OSSC website on account of heavy load on the website during the closing days or for any other reason.
- The Commission is not likely to undertake detailed scrutiny of applications for the eligibility and other aspects at the time of Preliminary Examination and, therefore, candidature will be accepted only provisionally. Candidates must go through the requirements of educational qualification, age, physical and medical standards etc. and satisfy themselves that they are eligible for the post(s). Copies of supporting documents will be sought at the time of Certificate Verification. When scrutiny is undertaken, if any claim made in the application is not found substantiated, the candidature will be cancelled, and the Commission's decision shall be final.
- Candidates seeking reservation benefits available for SC/ ST/ SEBC/ PwD/ ESM/ Sports Person must ensure that they are entitled to such reservation as per eligibility prescribed in this advertisement. They should also be in possession of the certificates in the prescribed format in support of their claim.
- Candidates with only **benchmark physical disability** mentioned in Clause-2 (b) of the advertisement will be considered as Persons with Disabilities (PwD) and entitled to age-relaxation/ reservation for Persons with Disabilities.
- PwD Candidates must submit the Self-attested Xerox copy of their permanent disability certificates issued by competent Authority/UDID having disability not less than 40% for availing Compensatory time at the examination center.
- PwD candidates availing the facility of scribe must opt for scribe in the Online Application Form at the prescribed place. She/ He shall have to take prior permission of the Commission separately for each examination for which a notice will be published on the website of the Commission before conduct of examination.
- She/ He must submit the following documents as mentioned in the Advisory Notice No.3453/OSSC Dt.24.10.2019, available on the website of the Commission, to the Commission within the stipulated duration mentioned in the detail notice to be published before the examination.
 - i. Copy of the undertaking Form in Appendix -II duly filled and signed by both the candidate and the scribe.
 - ii. Copy of the disability Certificate of the candidate.
 - iii. Certificate in Appendix-I given by Medical Authority for physical limitation in writing in respect of the candidates having disabilities.
 - iv. Copy of the admission letter of the candidate.
 - v. Copy of ID proof of the scribe duly signed by the candidate.
 - vi. Copy of the highest educational qualification certificate of the scribe duly signed by the candidate. Educational qualification of the scribe must be lower than prescribed educational qualification of the recruitment.
- When the application is successfully submitted, it will be accepted 'Provisionally'. Candidates should take the printout of the online Application Form for their own records.
- **Only one online application is allowed to be submitted by a candidate for any recruitment Examination.** Therefore, the candidates must exercise due diligence at the time of filling their



Online Application Forms. In case, more than one application of a candidate with different registration numbers is detected, all the applications will be rejected by the Commission and her/ his candidature for the recruitment will be cancelled. If a candidate submits multiple applications for a recruitment and appears in any stage of examination more than once, her/ his candidature will be cancelled and she/ he may be debarred from all the examinations of the Commission.

- **The candidate can exercise option for more than one post**, if he/she is eligible for those posts in all respect i.e. he/she must have requisite educational qualification for those posts as mentioned in clause-3(b) of the Advertisement.
- Applicants who are applying for the post of Senior Economic Investigator must choose one subject among the thirteen (13) subject (s) for technical paper to appear in the Main written Examination. They must choose the option from the dropdown box provided in the Online Application form. The subject of technical paper thus chosen is final. No change shall be entertained at a later stage.
- Before submission of the online application, candidates must check that they have filled correct details in each field of the form. In case any data or information has been wrongly extended, they may correct the same in the Online Application Form (except the data filled in Registration) at any time before closing date of the online application. **After submission of the corrected/ final online application, no change/ correction/ modification will be allowed under any circumstances. Requests received in this regard in any form like Post, Fax, Email, by hand, etc. shall not be entertained by the Commission and will be summarily rejected.**
- The candidates must write their Name, Date of Birth, Father's name and Mother's name as given in the Matriculation Certificate, otherwise their candidature may be cancelled at the time of Certificate Verification or as and when it comes into the notice of the Commission.
- Applications with blurred/ illegible Photograph/ Signature will be rejected.
- Candidates must fill their correct and active e-mail addresses and mobile number in the online application as correspondence may be made by the Commission through e-mail/ SMS.
- Candidates may fill their correct Aadhaar number in the Online Application form.
- Candidates must carry two passport size recent colour photographs and one original valid Photo ID Proof such as Aadhaar Card/ printout of E-Aadhaar, Driving License, Voter Card, PAN Card, Identity Card issued by University/ College/ Government, Employer ID Card, ESM Discharge Book issued by Ministry of Defence or any photo-bearing ID card issued by Central/ State Government for entry into the Examination Venue, failing which they will not be allowed to appear for the same. If Photo Identity Card does not have the Date of Birth printed in it, then the candidate must carry an additional original certificate in proof of her/ his Date of Birth. In case of mismatch in the date of birth mentioned in the Admission Certificate and Photo ID/ Certificate brought in support of date of birth, the candidate will not be allowed to appear in the examination. **PwD candidates availing the facility of scribe** shall also be required to carry required Medical Certificate/ Undertaking/ Photocopy of the Scribe's Photo ID Proof, as specified in advisory Notice No.3453/OSSC dated 24.10.2019 available in the website of the Commission.
- In the case of fake/ fabricated application/ registration by misusing any dignitaries name/ photo, the candidate/ cyber cafe will be held responsible for the same and liable for suitable legal action under Cyber/ IT act.

How to Apply:

- The applicants should go through the detail advertisement before filling up the online application form.



- The candidate may apply for the post as per her/his eligibility as per terms of the advertisement.
- All eligible candidates have to register themselves by clicking on “APPLY ONLINE” button on the home page of the Commission’s website www.ossc.gov.in.
- Those candidates who are applying for the first time have to register for the post by clicking on “**NEW USER**” button shown on the screen. On clicking “New User”, instruction for filling up the Online Registration/ Re-registration and Application Form will appear on the computer screen. These instructions should be read carefully before proceeding with filling up the Application Form. Then click “Proceed to Registration” after which the Registration Form shall appear. On submitting the registration form a User Id and Password will be generated.
- For the “**REGISTERED USER**”, the applicant can follow the above process by clicking on “APPLY ONLINE” button, then click the Registered User after which the instruction for filling up the Online Registration/ Re-registration and Application Form shall appear on the computer screen. These instructions should be read carefully before proceeding with filling up the Application Form.
- Step-by-step procedure for registration/ re-registration can be viewed by clicking on “Instruction to fill up Online Application Form”. Following which the applicant will login in their Individual Login Id on the OSSC website.

Pre-requisites for filling up Online Application Form:

- Applicants should possess and maintain a valid e-Mail Id and Mobile Number for accessing the OSSC web portal and to make Online Registration/ Re-Registration and Application Form. Candidates should keep that e-mail Id and Mobile Number (used by them during registration) active so as to receive all important communication from the Commission till publication of the final result of this recruitment examination.
- All Candidates except SC, ST and PwD category must clearly mention their bank account details i.e. Account Number, IFSC Code, Name of the Account Holder and Name of the Bank branch in the required field in the online application form for receiving the refundable examination fee (Rs.500/-). The Bank Account must be a valid/active one. The responsibility for furnishing the correct bank account details lies with the candidates.
- Recent Passport size Colour Photograph of the Applicant, scanned in “jpg/jpeg” format with file size range of 20 kb to 100kb may be kept handy for uploading during Registration.
- Full Specimen Signature & Left /Right Thumb Impression of the Applicant, scanned in “jpg/jpeg” format ranges up to 20 kb shall be kept handy for uploading during Registration.
- Scanned document must be in “Pdf” format between ranges of 100kb to 500 kb.
- Applicants may keep their required Certificates, Mark sheets, Aadhaar Number & other documents ready while filling up the details of the educational qualification i.e. Bachelor Degree, Master Degree, PhD Degree (wherever applicable) & other fields of Online Application Form.
- The applicants must upload the Certificate and Marksheet (s) of Bachelor Degree, Master Degree, Doctorate Degree (wherever applicable) and other required certificates in the Online Application form to verify their eligibility for different post/services and shortlist eligible candidates for the next stage of examination. This is mandatory.
- SC/ ST/ SEBC category candidates need to submit detail information of the valid online Caste Certificate issued by competent Authority in the online application form. If the valid online Caste Certificate issued by the competent Authority is not in possession of the applicants at the time of submission of the online application form, she/ he must give a self-declaration in the format appended in the online application form.
- Candidate claiming age relaxation under “Ex-Servicemen” category need to upload any one of the Ex-Servicemen Documents i.e. Discharge Certificate/ Identity card/ PPO (wherein the date of entry, date of discharge and period of service rendered in Defence Forces have been reflected).



Ex-Servicemen who is going to retire within six months from the closing date of online application may apply for the post by obtaining "No Objection Certificate" from the appropriate authority mentioning therein the date of appointment, date of retirement and years of service rendered in Defence Forces. However, such candidates have to submit the discharge certificate on the date of certificate verification for considering their claims under Ex-Servicemen category. The scanned document must be in "Pdf" format between ranges of 100 kb to 500 kb.

- Candidates claiming reservation/ age relaxation under "PwD (Persons with Disabilities)" category need to upload a valid online PwD certificate issued by Unique Disability Identification (UDID). The scanned document must be in "Pdf" format between ranges of 100kb to 500 kb.
- Candidate claiming reservations under Sports Person category need to upload sports identity card issued by Director of Sports and Youth Services Department, Odisha. The scanned document must be in "pdf" format between ranges of 100kb to 500kb.
- The candidate should ensure that the scanned Photograph and full Signature, Left/ Right Hand Thumb Impression and other relevant documents are clearly identifiable/ visible. Otherwise, the registration and application shall be liable for rejection. No correspondence on this account shall be entertained.
- **Candidates must have the requisite qualification for the post on the last date of submission of Online application form. Special category candidates must also have the necessary documents supporting their claim for reservation/ age relaxation by the last date of submission of Online application form.**
- Applicants who are applying for the post of Senior Economic Investigator must choose one subject among the thirteen (13) subject (s) for technical paper to appear in the Main written Examination. They must choose the option from the dropdown box provided in the Online Application form. The subject of technical paper thus chosen is final. No change shall be entertained at a later stage.
- Applicants who are Government servants or working under PSUs of the State Govt. or Central Govt. should obtain a "No Objection Certificate" from their controlling authority and upload the same with the Online Application form. In case a standing order of NOC is issued by any Department of Govt the same should be uploaded. At the certificate verification stage they must produce the "No Objection certificate" or "Standing order of NOC issued by the concerned Department of Govt.". Those who are not Government Servants/working in PSUs at the time of submission of application but became Government Servants subsequently should have to submit "No Objection Certificate" or "Standing order of NOC" at the stage of certificate verification. If any candidate hides her/ his Govt. servant/PSU Employees status, and found to be a Govt. servant or a PSU Employee during Certificate Verification may not be considered for recommendation.
- Candidates must submit correct data/ information in the Online Application Form. If at any stage of recruitment or thereafter, it is found that any information furnished by the candidate in her/ his online application is false/fabricated/incorrect or the candidate has suppressed any relevant information or the candidate otherwise does not satisfy the eligibility criteria prescribed for the post, her/ his candidature for the post will be cancelled forthwith.

Annexure-B

Documents to be submitted at the time of Certificate Verification:

- a. Downloaded copy of Admission letter for Certificate Verification.
- b. Downloaded copy of Bio-Data-cum-Attestation form duly filled and signed.
- c. Copy of the Online Application form legibly signed by the candidate at the appropriate place.



- d. HSC Certificate & Mark Sheet or equivalent certificate in support of Date of Birth, issued by the concerned Board/Council.
- e. +2/equivalent certificate & mark sheet (As applicable for the post).
- f. Bachelor's Degree Certificate & Mark sheets (As applicable for the post).
- g. Post-Graduate Degree/ Master's Degree/ Doctorate Degree Certificate & Mark sheets (As applicable for the post).
- h. ICWAI (Inter)/ ICMAI (Inter) Certificate & Mark sheets (As applicable for the post).
- i. B. Lib / M. Lib / BLIS / MLIS Certificate & Mark sheets (As applicable for the post).
- j. Three years professional experience certificate (Applicable for Inspector of Legal Metrology and Laboratory Assistant).
- k. Certificate and Marksheet of PG Diploma in Multimedia/ Animation/ Visual Effect (Applicable for Graphic Designer).
- l. Computer Certificate & Marksheet (As applicable for the post).
- m. Caste certificate issued by the competent authority for the purpose of employment/service. (In case of ST, SC & SEBC Candidates only) SEBC category candidates must submit photocopy of a valid SEBC certificate issued by the competent authority which must be within one year prior to the closing date of the Online Application.
- n. Certificate either of passing HSC examination with Odia as a compulsory subject, or in lieu thereof a certificate of passing Odia of M.E. standard issued by competent authority.
- o. Photocopy of permanent disability certificate issued by UDID (by Appropriate Medical Authority) in case of PwD candidates.
- p. Discharge certificate, identity card and document indicating the period of service rendered in defence forces in case of Ex-Servicemen candidates. Besides, an Undertaking as per **Annexure-E** must be submitted to the effect whether utilized the benefit of Ex-Servicemen for employment in State Govt/Central Govt or if utilized whether informed to the employer as per Clause -3. d. of this advertisement.
- q. Sports Identity Card issued by Director of Sports & Youth Service Department, Govt. of Odisha in case of sports person candidates.
- r. NOC or Standing NOC in case of candidates working in Government Service/PSUs of the State Govt. or Central Govt.
- s. An ID Proof such as Aadhar Card/ PAN Card /Voter's Identity Card/Driving License, etc. issued by the Government Authority.

ANNEXURE-C

(a) Indicative Syllabus of Preliminary Examination

- Arithmetic-10th Standard
- Data Interpretation (Chart, Graph, Table, Data Sufficiency etc.)- 10th Standard
- Logical Reasoning and Analytical Ability, General Mental Ability
- Current Events of National and International Importance
- Computer/ Internet Awareness

(b) Indicative Syllabus of Computer Skill Test for the posts of Senior Economic Investigator, Food Safety Officer, Senior Cost Assistant, Librarian, Statistical Assistant, Market Intelligence Inspector, Laboratory Assistant (EIC, Water Resources) and Assistant Embankment Inspector:

- Computer Fundamentals
- MS Windows
- Office Software
- Word Processing (MS Word)
- Spread Sheet (MS Excel)
- Presentation or Slideware (MS PowerPoint)
- Database (MS Access)
- Usage of the Internet, Services available on the Internet
- Basic Networking Concepts, Communication Technology

Indicative Syllabus of Computer Skill Test for the Post of Graphic Designer and Scribe:

- Advertising forms and Media (Digital advertisement for social media, Audio visual adv.), Typographic illustration for stationeries and novelties in tricolor serigraphic reproduction, Newspaper layout design, Magazine Design, Catalogue Design. Signage, Billboards, hoarding and calligraphy, Story boarding for audio visual advertisement, creative slogan/caption writing.
- Design, campaign & packaging (Logo Design, Letter head design, Poster design, Packaging concept, Various advertising designs for Trade fair and exhibition and campaign concept on specific product/service.)
- Innovations and movements (Drawing and sketches from nature to use as Design elements for use in multimedia production, Character design and expression. Character illustration in reference to Indian epics, folk tales, Jatak stories and etc. Creating new calligraphy fonts style in various language: Exercise of Designing. Calligraphic layouts for greeting cards and other occasion based card etc. with decorative style. Book illustration, Book design and Book cover design).

Indicative Syllabus of Computer Skill Test for the Post of Computer Programmer:

- Programming Database Management and Database Maintenance
- C/C++/C#/Java/Python
- Networking



ANNEXURE-D

***SYLLABUS OF TECHNICAL
PAPER FOR MAIN WRITTEN
EXAMINATION FOR
RECRUITMENT OF CGLRE
SPECIALIST-2025.***

CONTENTS OF ANNEXURE-D

The Syllabus for Technical paper of different posts/ services is given below:

Sl. No.	Name of the Post/ Services	Pages
I	Senior Economic Investigator Under Planning & Convergence Department (13 different technical papers)	28 – 50
II	Food Safety Officer Under Commissioner of Food Safety	51
III	Senior Cost Assistant Under Directorate of Export, Promotion & Marketing	52
IV	Inspector of Legal Metrology & Laboratory Assistant Under FS & CW Department	53
V	Computer Programmer Under I&PR Department	54
VI	Graphic Designer Under I&PR Department & Scribe Under I&PR Department	54
VII	Librarian in DIET/BIETs and Librarian Under Directorate of Technical Education & SCERT	55
VIII	Statistical Assistant Under Directorate of Technical Education & SCERT	56
IX	Market Intelligence Inspector Under FS & CW Department	57
X	Assistant Embankment Inspector & Laboratory Assistant Under EIC (Water Resources)	58 – 59
XI	Junior Laboratory Assistant Under Directorate of Factories & Boilers and Junior Laboratory Assistant Under Commissioner of Food Safety.	60 - 62



**I. FOR THE POST OF SENIOR ECONOMIC INVESTIGATOR UNDER PLANNING
& CONVERGENCE DEPARTMENT.**

ECONOMICS

Microeconomics

Theory of consumer behaviour, indifference curve approach; consumer's equilibrium; income, substitution and price effects; production function; law of variable proportions; isoquants: factor substitution; equilibrium of the firm with respect to input use; price determination under perfect competition, monopoly and monopolistic competition, Pareto's welfare criteria.

Macroeconomics

Say's law, the Keynesian theory of income determination, investment multiplier, Keynesian theory of interest, IS-LM approach to the determination of interest.

Money, Banking and International Trade

Inflation: Causes and effects; demand pull and cost push inflation, control of inflation, commercial banking; credit creation, investment policy, recent reforms in Commercial Banking; functions of a Central Bank.

International Trade: Ricardian and Heckscher-Ohlin theories, free trade Vs. Protection; balance of trade and balance of payments, Disequilibrium in balance of payments, causes and methods of its correction.

Indian Economy

Land reforms, new agricultural strategy and green revolution, agricultural marketing and pricing, rural credit system, new economic policy, industrial policies, industrial licensing policy — MRTP ACT, FERA and FEMA, Role of public sector and private sector in industrial development.

Public finance

Public good and private goods, externalities and the role of Government, effects of tax on production, distribution and economic activities: principles of taxation: benefit theory, ability to pay theory, direct and indirect taxes, balanced and unbalance budget; deficit financing.

Development and Environmental Economics

Indicators of economic development Marxian theory of development, Schumpeter and capitalist development, Harrod-Domar theory of steady growth, WTO and developing Countries, Environment and Economic linkage, market failure for environment goods, concept of sustainable development, obstacles to sustainable development.

Role of foreign capital and technology in growth. The significance of multinationals. Welfare indicators and measures of Growth-Human development indices-The basic needs approach.

Concept of sustainable development; convergence of levels of living of developed and developing Countries; meaning of self-reliance in growth and development.

- I. **Indian economics in post-independent Era:** Contributions of Vakil, Gadgil and Rao. National and per capita income; patterns, trends, aggregate and sectoral composition and changes therein. Broad factors determining national income and its distribution; measures of poverty. Trends in below poverty-line proportion.



- II. **Employment:** Factors determining employment in short and long periods. Role of Capital, wage-goods, wage-rate and technology. Measures unemployment. Relation between income, poverty and employment, and issues of distribution and social justice. Agriculture-institutional set-up of land system, size of land holdings and efficiency —green revolution and technological changes- agricultural prices and terms of trade- role of public distribution and farm subsidies on agricultural prices and production. Employment and poverty in agriculture-rural wages-employment schemes growth experience-land reforms. Regional disparities in agricultural growth. Role of agriculture in export.
- III. **Industry:** Industrial system of India: Trends in composition and growth. Role of public and private sectors, role of small and cottage industries. Indian industrial strategy-Capital versus consumer goods, wage-goods versus luxuries, capital-intensive versus labour-intensive techniques, sickness and high-cost industrial policies and their effects. Recent moves for liberalisation and their effects on Indian industry.
- IV. **Money and Banking:** The monetary institutions of India: Sources of reserve money, techniques of money supply regulation under open economy. Functioning of money market in India. Budget deficit and money supply. Issues in reform of monetary and Banking Systems.
- V. **Index numbers of price levels:** Course of price level in post-independence period sources and causes of inflation-role of monetary and supply factors in price level determination — policies towards control of inflation. Effects of inflation under open economy.
- VI. **Trade, Balance of payments and exchange:** Foreign trade of India; composition and direction shifts in trade policy, from import substitution to export promotion. Impact of liberalisation on pattern of trade. India's external borrowings-the debt problem. Exchange rate of the rupee; devaluations, depreciations and their effects on balance of payments-convertibility on current and capital accounts-rupee in an open economy. Integration of Indian economy with World economy-India and the WTO.
- VII. **Public Finance and Fiscal Policy:** Composition of and trends in India's public. Revenue and expenditure-role of taxes (direct and indirect) and subsidies-fiscal deficits-public expenditures and their significance-public finance and inflation-debt trap and limiting Government's debt-recent fiscal policies and their effects.



APPLIED ECONOMICS

Module I

Functions in Economics: Utility, Revenue, Cost, Demand, Supply, Production functions; Differentiation- Partial and Total: Rules and uses in economics Utility, Revenue, Cost, Demand, Supply, Production functions; Concept of elasticity: demand and supply; Homogeneous production function; Features and uses of Cobb-Douglas production and CES production function; Integration — Rules and application in economics; Consumer's surplus and producer's surplus.

Module II

Matrix: Types of matrices, Algebra and matrices- Transposition, Inversion, Rank of a matrix; Determinants — Their properties and types; Solution of a system of equations; Classical optimization: uses in economics -³/₄ consumer behaviour, producer's behaviour, maximization of profit in perfect and imperfect product and factor markets; Constrained optimization in economics; Linear optimization techniques: game theory, input-output analysis, and linear programming and their uses in Indian Planning and Economy; Manpower Planning for Economy.

Module III

Uses of measures of central tendency and dispersion in economics; Measurement of income inequalities and regional disparities; Growth accounting; Uses of correlation and regression in economics; Hypotheses testing and drawing inference about population variances and tests of goodness of fit and independence; Demand forecasting; Project appraisal: financial, economic and social; Uses of Index Number for change in prices and standard of livings.

Module IV

Overall and sectoral composition and growth pattern of Indian economy since independence; Performance of agricultural, industrial and service sector in India since independence, Review of India's five year plans (targets, achievements and causes thereby) and Indian Plan Modules; Feldman-Mahalanobis Model, Nehruvian Model; Gandhian Model, and Rao-Singh Model; Composition and trend of Indian tax system, Centre-State financial relationship; Finance Commissions and Planning Commission; Monetary and fiscal policy of India.

Module V

Traditional System of National Accounts (SNA) and Green accounting; SNA in India; measurement and growth of GDP, disaggregated accounts; Economic Growth theories; classical, neoclassical, endogenous, and cumulative causation theory convergence hypothesis and World economy; Growth trajectory of India; Composition, direction, and trends of India's export and import; Economic reforms and Indian economy.



AGRICULTURE ECONOMICS

Agriculture Economics, Scope and Importance, Demand and Elasticity of demand, price determination under different market structures, National Income, Public Expenditure, Public Revenue, Inflation, Institutional Agencies in Agricultural Credit, Commercial Banks, Regional Rural Bank, NABARD, Economic feasibility tests of credit, tools of farm financial analysis, Agricultural Price Policy, WTO and its agreements, land reforms, agriculture in five-year plans, Agricultural marketing and its classifications, Marketing efficiency, Speculation, Hedging, Role of Government in Agricultural Marketing like NAFED, NCDS, Public Distribution System (PDS), Bureau of Indian Standards (BIS), Role of agriculture in Indian Economy.

RESOURCE ECONOMICS

Farm Resource Management like land, labour and capital, Principles applied to farm Management, Factor-product relationship, Factor-factor relationship, Product-product relationship, Resource use efficiency and returns to scale, Farm Inventory, Farm Accountancy and records, Farm efficiency measures, Farm Planning and Budgeting, measurement and measurement of risk and uncertainty in agriculture, Government programmes for conservation and development of natural resources, Agro-based Industries, project, Definition, Project cycle identification, Formulation, Appraisal, Implementation, Monitoring and Evaluation, Appraisal and evaluation technique, NPW, BCR, IRR, Preparation of project feasibility reports in agriculture and allied sector.



COMMERCE

FINANCIAL ACCOUNTING: Definition, Branches of Accounting, Functions, advantages and Limitations of Accounting, Basic Accounting concepts and Accounting standards: Indian Accounting standards, Financial Accounting Principles concepts and conventions, Accounting process; recording of business transactions in journals and ledgers, preparation of trail balance, Final Accounts, Capital and Revenue expenditure and incomes.

CORRELATION AND REGRESSION, INDEX NUMBER, TIME SERIES: Meaning, causes of variations in time series data. Components of a time series, Decomposition — additive and multiplicative model. Determination of trend moving average method. Least square (including linear, second degree and parabolic trend), Computation of seasonal indices by simple averages, ratio-to-trend, ratio-to-moving average and link relative methods. Business Forecasting — Concept, types and importance, Forecasting-Concept, types, and importance, forecasting theories and methods of forecasting.

THEORY OF PROBABILITY: Probability concept, definition, Addition and multiplication, theorem, conditional probability, Bayes' theorem mathematical expectation. Probability distribution — Binomial, Poisson and Normal distribution, their properties, parameters and application to business.

GLOBALIZATION, WTO AND MNC: Globalization — stages and methods, advantages and disadvantages of globalization, essential conditions for globalization, WTO: Evolution and development, Organization structure.

MNC: Growth of MNC, advantages and disadvantages of MNC, design and structure of MNC, MNCs in India.

QUANTITATIVE TECHNIQUES: An introduction, Meaning and characteristics of Quantitative Techniques; Classification of Quantitative Techniques; Statistical Techniques; Programming or Operations Research Techniques; Role of quantitative Techniques in Business and Industry; Quantitative Techniques and Business Management; Benefits and Limitations of Quantitative Techniques.

OPERATION RESEARCH FOR DECISION MAKING: Historical background and development, Operation Research Approach, Models in Operation Research, Stages of Operation Research Projects, Classification of decision Models, and scope of Operation Research in Management.

LINEAR PROGRAMMING: Meaning of Linear Programming, Fields where linear programming can be used; Basic concepts and notations; General form of the linear programming model; solution to a Linear programming model; graphical solution; simplex solution; rules for Ties; interpretation of the simple solution; Graphical solution; Simplex solution; degeneracy; Sensitive Analysis and Limitation of Linear programming.

CORPORATE GOVERNANCE AND ITS PRACTICES IN INDIA: Meaning and origin of corporate Governance, Theories of corporate Governance — agency theory sources and costs of agency conflict, stakeholders theory, corporate Governance mechanisms internal and external, corporate governance models US-UK Model, European model and Japanese model, linkage between corporate Governance and economic development, Governance models in India — managing agency model, business house model and Anglo American model, progress of Governance in India.



BUSINESS ETHICS AND CORPORATE SOCIAL RESPONSIBILITY: Business ethics - Meaning, need, values, Nature and goals of business ethics, Business ethics and the law, Ethics and ethos- morality, virtue and social ethics, ethical perspective of managers, Ethical theory — Ethical relativism and reasoning in ethics — Psychological egoism-modern ethical theory, utilitarian ethics — Deontological ethics — Virtue ethics, corporate social responsibility — The classical model of corporate social responsibility, critical assessment of the classical model.

INVESTMENT DECISION: Capital Budgeting, Estimation of cash flows for new projects, Investment evaluation techniques, payback period, Accounting Rate of Return, Net Present Value, Internal Rate of Return and Profitability Index, Conflicts between NPV and I PR.

COST OF CAPITAL: Assumptions cost of individual sources of Capital weighted average cost of capital, factors affecting dividend policy and forms of dividend.

COMMERCIAL BANKING: Functions of Commercial Banks, Balance sheet of a Commercial Bank, Credit Creation, Investment Policy, Role of Commercial Banks.

CENTRAL BANKING: Functions of Central Bank, credit control — quantitative and selective measures, Reserve Bank of India — functions and its monetary policy.

DEVELOPMENT OF MANAGEMENT THOUGHTS: Classical or traditional theories of management, Max Weber Bureaucratic model, scientific management theory of F.W. Taylor, Administrative Management approach by Henry Fayol, Neo classical theories (Elton Mayo, Abraham Maslow, McGregor, Rensis Likert, Chester I. Bernard).

MODERN MANAGEMENT THEORIES: Quantitative, system and contingency approach. Planning, nature of planning, importance of planning, principles of planning, types of planning and planning process.

BUSINESS ENVIRONMENT: Internal & External environmental factors, strategy formulation, decision making, types of decisions, techniques of decision making, MBO, features of MBO, process of MBO, Benefits of MBO.

JOINT STOCK COMPANY: Introduction, incorporation, types of securities issued by companies, underwriting of issue of securities; SEBI guidelines on Issue of Shares, Issue, forfeiture and Re-issue of forfeited shares, issue of rights and bonus shares, sweat equity shares, Employees stock option scheme.



MATHEMATICS

CALCULUS-I AND ORDINARY DIFFERENTIAL EQUATIONS

Limit, Continuity & Differentiability for function of one variable with special emphasis on Rolle's Theorem, Mean Value Theorem, Taylor's Theorem, Maclaurin's Theorem. (Statements only).

Derivatives of arc, Curvature, Asymptotes & tracing of Curves Rectification, Quadrature, Volume and Surface area of Solids of revolution

Basic concepts of Differential Equations, Ordinary Differential Equation of First Order and first degree, Equations of First Order but of higher degree.

Linear differential equations with constant coefficients, Linear differential equations with variable coefficients.

CALCULUS- II AND NUMERICAL ANALYSIS

Functions of several variables, Repeated limit and simultaneous limit, continuity, partial derivatives of first and higher orders, Definition, Functions of functions, Derivative of composite functions,

Vector differentiation, Gradient, divergence and curl

- a. Line and Surface and Volume Integrals.
- b. Polynomial Interpolations: Existence and uniqueness of interpolating polynomial, Lagrange's interpolating polynomial, Divided difference interpolation formula, Properties of Divided difference, Newton's forward and backward difference interpolation.

Numerical solution of non-linear equation: Method of Bisection, Regula Falsi Method, Secant method, Newton-Raphson Method.

Numerical Integration: Some simple Quadrature rules, Newton-Cotes rules, Trapezoidal rule, Simpson's 1/3rd rule, compound quadrature rules. Numerical solution of differential Equations, Picard's method, Euler's Method.

ABSTRACT ALGEBRA AND ANALYSIS

Groups, subgroup, counting principle, Normal Subgroups, Quotient groups

Homomorphisms of Groups, Rings, Some special types of Rings

Homomorphism of Rings, Ideals and Quotient Rings

Algebra of real numbers, LUB and GLB, order completeness, Density

Convergence of sequences, limit theorems, Weierstrass completeness principle, Cantor's Completeness principle, subsequences and Bolzano-Weierstrass theorem, Convergence of series, series of positive terms.

Analytic properties of $\mathbb{R}$ and $\mathbb{C}$.



LINEAR ALGEBRA AND OPERATIONAL RESEARCH

Vector spaces, sub-spaces, Span of a set, Linear Dependence and Independence, dimension and basis. Linear Transformation, definition and examples of range, kernel, rank & Nullity.

Inverse of Linear Transformation, Elementary row operations System of linear equations, Inverse of Matrix, Determinant, Minors and rank of a Matrix.

- a. Product of determinants, application to linear equations, Eigen vectors
- b. Linear Programming Problem, Formulation and graphical solution

Convex sets and their properties, slack variables, surplus variables, Fundamental theorem of Linear programming.

Simplex Methods, Artificial Variables Technique:— Two Phase Method, Big-M Method.

COMPLEX ANALYSIS AND PROGRAMMING IN C

Function of complex variable, limits and theorems on limit. Continuous function, differentiability. The Cauchy-Riemann equations, Analytic functions. Definite integral.

Cauchy's Theorem (statement only), Cauchy's integral formula, Higher order derivative (statement of theorem only 6.12 & 6.13). Taylor's series, Maclaurin's series, Laurent's series, Zero's of an Analytic function,

- a. Singularities (only definition and type of singularity with simple example and only statements of the Theorem). Residues, Cauchy's Residue Theorem.
- b. Functions and Processing character strings

Simple Computer Programs, Numeric Constants and variables, Arithmetic Expressions, Input and Output in C Programmes, Conditional Statements.

Implementing Loops in Programs, Defining and Manipulating Arrays. Logical Expressions and more Control Statements.

ANALYSIS-II AND DISCRETE MATHEMATICS

Absolute convergence, conditionally convergent series, power series. Uniform continuity. Multiplication series.

Riemann's integral and properties, continuity and integrability fundamental theorem of integral Calculus.

- a. Cauchy's Principle of convergence, $\sup$ and $\inf$.
- b. Logic, Propositional equivalences, Predicates and quantifiers, Nested Quantifiers and Methods of proof.

The Basics of counting, the pigeonhole principle, Generalized permutations and combinations. Recurrence Relations, Solving Recurrence Relations.

Introduction to Graphs, Graph Terminology, Representing Graphs and Graph Isomorphism. Connectivity and Euler and Hamilton Paths.



PROBABILITY & PARTIAL DIFFERENTIAL EQUATIONS

Random variables and Probability Distribution. Combinational Analysis and Probability Mean and Variance, Poisson Distribution and Normal Distribution

Simultaneous linear first order equations in three variables, Method of Solution, Paffian differential equation, Condition of integrability, Methods of obtaining the Primitive solution, homogenous equations.

Partial differential equation of 1st order, Introduction, formation of 1st order Partial differential equations. Linear and non-linear partial differential equation of 1st order, Special type of 1st order equation.

Linear Partial differential equations with constant co-efficient and variable co-efficient. Non Linear equations of 2nd order (Monge's method of integration $R_r + S_s + T_t = V$).

DIFFERENTIAL GEOMETRY AND NUMBER THEORY DIVISIBILITY, THEORY IN INTEGERS, PRIMES AND THEIR DISTRIBUTION

The theory of Congruencies, Fermat's theorem

Euler's Generalization of Fermat's theorem

Introduction, Curves with torsion, Envelopes and developable surface Curvilinear coordinates on a surface, Fundamental magnitudes



SOCIOLOGY WITH STATISTICS AS ONE OF THE PAPER

SOCIOLOGY

Basic sociological concepts: Society, Community, Culture, Group, Norms and Values, Status and Role, Institution, Power and Authority. Social Interaction and Process: Cooperation, Completion, Conflict, Accommodation and Assimilation.

Sociological Perspectives on Change and Development: Evolutionary, Functionalist, Conflict, Innovation and diffusion perspective.

Development: Concept, Indicators and Approaches. Growth and GDP, Basic Needs, Quality of Life, Wellbeing, Human Development Index, Gender Development Index. The Capability approach. The Social Capital approach.

Bottom-up approach: Participative Development and Empowerment. Sustainable Development. Models of Development: Capitalist, Socialist and Gandhian.

Indian Social System: Unity and Diversity. Social stratification and inequality in India: Caste, Class and Gender. Dominant Castes, Caste and Politics in India. Social Change in India: Urbanization, Industrialization, Secularization, Sanskritization and Modernization. Rural community and Urban community: Nature of rural and urban lives. Rural-Urban Continuum. Migration. Programmes for Urban Development and Rural Development in India.

Social Problems and development policy, in India: Poverty, Inequality, and Exclusion. Problems of the underprivileged: Scheduled Castes and Scheduled Tribes and their development. Development and Displacement. Decentralized planning and development: Role of PRIs and Community Based Organizations.

The concept of Social Planning. Objectives of social planning. Planning and Development. Social determinants and consequences of economic development. Role of Social analysis in Planning. Applied Sociology and its importance in planning and policy. Ethics in planning.

Gender and Development: Culture, Socialization and Gender: Gender Roles and Theories of Gender Relations: Liberal feminism, Radical feminism, Marxist feminism, Ecofeminism. Women, Labour and the Economy. Women, Law and Human Rights. Gender, Power relations and empowerment. Gender Analysis in Development planning. Approaches to Gender and Development- Welfarist and Rights-Based approach. Mainstreaming Gender policies and Programmes in India.

Globalization: Economic and Cultural; Social Impacts of Globalization. Globalization, Development and Environment problems. Climate Change, Loss of Biodiversity, Global warming.



STATISTICS

Probability, Probability distribution (binomial, poison & normal distribution)

Compilation, classification, tabulation of statistical data, graphical presentation of data.

Measure of central tendency, measure of dispersion, measure of association and contingency, scatter diagram, correlation, rank correlation coefficient and linear regression analysis for two variables.

Concept of population, sample, parameter, statistic, sampling distribution and principle of sampling, simple random sampling, stratified sampling, sampling and non-sampling error.

Concept of hypothesis: null and alternative hypothesis, type-1 & type-2 error, testing of hypothesis for large sample and as well as small sample including chi-square, t, f test.

Time series analysis, component of variation, index number, demographic method

Official statistics, CSO, NSSO.



GEOGRAPHY WITH REGIONAL PLANNING AS ONE OF THE PAPER

GEOGRAPHY

Part-A (Physical Geography)

Geomorphology

The nature and scope of Physical Geography; Geological time Scale, Earth's Interior, Wegner's theory of Continental Drift, Theories of Mountain Building; Plate Tectonics. Isostasy, Earthquakes and Volcanoes, Weathering; Mass wasting, Geomorphic agents and processes: erosion, transportation and deposition; Evolution of landscape; Concept of cycle of erosion, Fluvial, Arid, Glacial, Karst and Coastal landforms.

Climatology

Weather and climate; Elements of weather and climate; Composition and structure of the atmosphere, Insolation and global energy budget, vertical and horizontal distribution of temperature. Atmospheric pressure and winds: horizontal distribution of pressure; planetary, periodic and local winds, Atmospheric moisture: humidity and forms of condensation; types precipitation, Air masses and fronts: concept, classification and Modification. Tropical and temperate cyclones; thunderstorms and tornadoes, global warming- causes and consequences.

Oceanography & Biogeography

Configuration of the ocean floor, continental shelf, continental slope, abyssal plain, mid-oceanic ridges and trenches, Relief of Atlantic, Pacific and Indian Oceans. Distribution of salinity of oceans and seas., Circulation of oceanic waters: waves, tides and currents: currents of the Atlantic, Pacific and Indian Oceans. Marine deposits and their types, coral reefs and their origin., Environment and eco-system, Food Chain, Food Web and energy recycling, Concept of Biome, Major Biomes of the World.

Part-B (Human, Economic and Regional Geography)

Human and Settlement Geography

Racial Division of Mankind and their spatial distribution, Cultural Realms of the World, World Distribution of population-physical. economic and social factors influencing spatial distribution; World Population Growth and Urbanisation, Migration-internal and international. Definition of urban and rural settlements, Classification of Urban Settlements, Structure and Morphology of Rural and Urban settlements,

Geography of India

Physiography, Drainage, Climate, Natural Vegetation, Climatic regions of India. Soil types of India-their distribution and characteristics; Vegetation types and their distribution. Spatial distribution of population, population explosion; urbanization, Agricultural growth during the plan period; Green Revolution vis-a-vis traditional farming; Agricultural regions, Distribution of major mineral resources and industries; iron ore, Chromite, Aluminium, Copper, Coal, Oil, Natural Gas, Industrial development and Industrial regions of India, globalization and its impact on development.



Economic Geography

Classification of economies, Sectors of economy-primary, secondary and tertiary; Natural resources, classification- renewable and non-renewable- biotic and abiotic, Conservation of resources, Agricultural-physical, social, cultural environmental influences on crop production; Spatial distribution of major food and cash crops, Agricultural types and classification, Minerals and Industries-classification of minerals: World distribution, energy minerals and resources. Industries: factors of localisation, Major industries-iron and steel, textile, chemicals, ship buildings, small scale and cottage industries. Transport: geographical factors in their development, Major water, land and air transport, World Trade Organization (WTO), globalization and their effect on developing Countries of the World. Concept of sustainable development.

REGIONAL PLANNING

1. Concept of Region and Regional Planning.
2. Types of Regional Planning.
3. Delineation of Region.
4. Utility of Regions in Regional Planning
5. Planning Problems, short term and long term perspective.
6. Developmental strategies for planning a region.
7. Role of Secondary Cities and decentralized Regional Development.
8. Regional imbalance and Regional Disparities in India.
9. Planning Regions of India.
10. Measurement of level of Development
11. Regional Disputes
12. Regional Planning efforts in India through plan periods.
13. Concept of Multi-level Planning
14. Integrated Rural Development Planning
15. Block-level Planning
16. Watershed management Plan



STATISTICS WITH ECONOMETRICS AS ONE OF THE PAPER

STATISTICS

Probability, Probability distribution (binomial, poisson & normal distribution)

Compilation, classification, tabulation of statistical data, graphical presentation of data.

Measure of central tendency, measure of dispersion, measure of association and contingency, scatter diagram, correlation, rank correlation coefficient and linear regression analysis for two variables.

Concept of population, sample, parameter, statistic, sampling distribution and principle of sampling, simple random sampling, stratified sampling, sampling and non-sampling error.

Concept of hypothesis: null and alternative hypothesis, type-1 & type- 2 error, testing of hypothesis for large sample and as well as small sample including chi-square, t, f test.

Time series analysis, component of variation, index number, demographic method

Official statistics, CSO, NSSO.

ECONOMETRICS

Meaning and scope of econometrics; two variable linear regression model — its assumptions, ordinary least square method of estimation of parameters and properties of estimators; Gauss Markov Theorem; Coefficient of determination; Normally assumption and statistical inference; Prediction in two variable linear regression mode.; Analysis of Variance of tow variable LRM.

K - Variable LRM: Estimation of Parameters and properties of estimators, Gauss — Markov theorem; Testing of significance of single co-efficient and subject of coefficients; ANOVA; Adjusted coefficient of determination.

Problems in Regression Analysis: Multicollinearity — sources, effects, detection and solution; Specification Errors and Measurement errors.

Problems in Regression Analysis: Heteroscedasticity — Consequences, detection and remedy; Generalized Least square and weighted least square estimation; Auto-correlation: Detection, Consequences and remedy.

Regression with Dummy Variables: Dummy independent variables — dummy variable trap, Testing structural stability regression models comparing two regressions, interaction effects, estimating seasonal effects, ANOVA vs. ANCOVA, piecewise linear regressions.



STATISTICS WITH REGIONAL PLANNING AS ONE OF THE PAPER

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16. Watershed management Plan



BUSINESS ADMINISTRATION

1. Business Communication
2. Organisational Structure and System
3. Micro Economics
4. Business Statistics
5. Business Law
6. Marketing Management
7. Financial Accounting
8. Computer for Management
9. Principle of Management
10. Management Information System
11. Computerized Accounting and Auditing
12. Quantitative Methods
13. Organizational Behaviour and Business Ethics
14. Production and Operation Management
15. Human Resources Management, Financial Management
16. Cost and Management Accounting
17. Banking, International Trade and Finance
18. Advertising Management
19. Sales and Distribution Management
20. Rural Marketing Management
21. Service Marketing Management
22. Expert Management
23. Consumer Behavior and Market Research
24. Investment Management
25. Indian Financial System.
26. Principles of Banking
27. Principles of Insurance & Risk Management
28. Corporate Accounting
29. Tax Management



COMPUTER SCIENCE

Computer Architecture

Number System and Codes

Binary Number base Conversations, Octal and Hexadecimal numbers, Complements, Signed Binary Numbers. Binary Codes-BCD Codes. Gray Code, ASCII Character Code, Codes for serial data transmission and storage. Boolean Algebra and Logic Gates. Axiomatic definition of Boolean algebra. Basic theorems and properties of Boolean algebra, Boolean functions; Canonical and Standard forms: minterms and maxterms standard forms; minterms and maxterms, standard forms digital Logic Gates, multiple inputs. Gate Level Minimization. The Map Method, K Maps, input five variables, Product of Sums Simplification, Don't care conditions. Nand and NOR implementation.

Combinational Logic

Combinational Circuits, Analysis and Design Procedure; Binary Adder-Subtractor, Decoders, Encoders. Synchronous Sequential Logic. Sequential Circuit, Latches, Flip-flop, Analysis of Clocked Sequential Circuits, Registers and Counters Shift Register, Ripple Counters, Synchronous Counters Asynchronous Counter.

Basic Structures of Computers

Functional units, operational Concepts, Bus structures, Software, Performance, Multiprocessors and multicomputers. Machine Instruction and Programs: Memory location and addresses, Memory Operations, Instructions and instruction Sequencing, Addressing modes, Assembly Language, Basic Input/ Output operations, sub routine, additional instructions.

Basic Processing Units

Fundamental concepts, execution of complete instructions, Multibus organization, Hardwired control, micro programmed control. Memory System: Basic Concepts, cache Memory, performance consideration, Virtual memories, Memory Management requirement, secondary storage.

8085 Microprocessor Architecture

Instruction Sets, Addressing modes, Memory Interfacing, Assembly Language Programming. 8086 Microprocessor Architecture: Instruction Sets, Addressing modes, Memory Interfacing, Assembly Language Programme.

Operating System

Introduction:

What is Operating System, Simple Batch Systems, Multiprogramming and Time sharing System, Personal Computer System, Parallel and distributed System, Real time system. Operating System Structures: System Components, Operating System Services, System Calls. Process Management: Process concept, Process Scheduling, Operation on Process, Cooperating Process, Threads.

CPU Scheduling

Basic Concepts, Scheduling Criteria, Scheduling Algorithms, Dead locks: System model, Dead lock characterization, methods of handling dead locks. Dead lock prevention, Dead lock avoidance, Dead lock detection, Recovery from dead lock.



Memory Management

Backgrounds, Logical versus physical address space, swapping, Contiguous Allocation, Paging and segmentation.

Virtual Memory

Backgrounds, Demand paging, Performance of Demand paging, Page replacement, Page replacement algorithms. Allocation of frames, Thrashing.

File System Interface

File Concept, Access Method, Directory Structure, I/O Hardware, Kernal I/O System, Secondary Storage Structure, Disk Structure, Disk Scheduling, Disk Management, Swap Space management, Disk Reliability.

Programming in C and Data Structure

Overview of C

Problem solving Technique, Flowchart, Sample C program and Basic Structure of C Program. Constants, Variables and Datatypes, Operators and Expression, Managing Input and Output Operators, Decision Making and Branching and looping.

Arrays, Handling of Characters and Strings, User Defined function,

Structures and Union, Pointers

Data Structure

Abstract Data type, Notion of an Algorithm, 0 notations, Implementation of arrays, the stacks and queues and its operations.

Linked list

Single, Double linked list and its operators. Trees: Binary Tree and the traversing algorithm

Relational Database Management System (RDBMS)

Database and Database users, Database system concepts and architecture:

Data models, scheme and instance, three scheme architecture and data independence, database language, classification of Database Management System. Entity Relationship (ER) model, Enhanced Entity Relationship model.

Relational Data Model, Mapping of ER-model to Relational model, Relational algebra, Tuple relational calculus, Domain relational Calculus, SQL

Functional Dependency, Inference rules for functional dependency, minimal set of functional dependency. Normal forms, Dependency preservation loss less design

Transaction processing:

Introduction to transaction processing, transaction and system concept, serializability and recoverability.

Concurrency control technique: Two phase locking for concurrency control technique, concurrency control based on timestamp ordering.



Introduction to object oriented database:

Overview object orient concept, object identity, object structure, type constructors, encapsulation of operation, methods and persistence, inheritance. Database security and authorization.

Object Oriented Programming (OOPS) Using C++ and Java

C++ Programming Language

Programming paradigm, Declaration and Constants, Expression and statement, function and files, Linkage, how to make a library Functions, support for Object oriented Programming Object Oriented System Modularization through Procedures Versus Objects. Classes and Objects, definition of Classes, features of classes. Class declaration: Data members, member function, Private and Public members Default labels, Arrays within a class, Class Member Function definition inside the class declaration and Accessing Class data members, Accessing Member functions. Outside the class declarations, scope resolutions operator (::), Private and Public member function. Nesting of Member functions. Creating Objects, Destroying Objects.

Inheritance through Extending Classes

Concept of inheritance, Base class, Derived class, Defining derived classes, Visibility modes, Private, Public, Protected, Single inheritance, Privately derived, Protected derived, Publicly derived Making a protected member inheritable, Access control to private and protected members by member functions of a derived class, Multilevel inheritance, Multiple inheritance, Hierarchical inheritance, hybrid inheritance, Virtual Base Class, Nesting of classes.

Polymorphism, Operators and Typecasting

Friend Function and Friend Class. A string class, Polymorphism: function overloading Operator overloading, Rules for Overloading Operator function, Unary and Binary Operator Overloading. Runtime Polymorphism through Virtual function. Pure Virtual Function. Data Conversion: System defined to User defined type, User defined to System defined and User defined to user Defined type conversion.

Formatting I/O Streams and File I/O Streams

C++ streams classes, Unformatted I/O operation, formatted I/O Operation, managing output with manipulators. Classes and File Streams Operation. Opening and closing a file. Detecting end of file. I/O operation. Updating a file (Insertion. Deletion and Modification).

Including Java Program

Elements of Java, Java. history, Bas! Java features, introduction to Java Environment, how java is different from C++ Simple Java program structure, package statements, class definition, interface, I/O operation in Java, Error & Exception, Applet programming.

Software Engineering

Introduction

The problem domain, software engineering challenges. Software process models: Water fall model, Prototypes, spiral - and reuse oriented development. Comparison of models, Project management process, Risk Management.



Software requirement analysis and specification

Needs for SRS, requirements engineering, requirement elicitation and analysis, characteristics of a SRS, components of an SRS, Structure of a requirement document. Function specification with use cases requirement validation.

Software design

What is a good design, software design principles- cohesion and coupling and their types. Software design approaches-function oriented software design,; Structured analysis and structure design, DFD, structure chart, detailed design. Object model using UML: Basic mechanism, key concepts, related technical term and advantages. UML diagrams: Use case diagram, class diagram, interaction diagram, activity diagram, State chart diagram.

Coding and Testing

Programming principles and. guidelines, coding process, code review and verification: Code Inspections, static analysis, proving correctness, unit testing, combining different

techniques. Size measures memcs. Black box testing, White box testing, cyclomatic complexity, integration testing, system testing.

Software reliability and quality management

Hardware vs. Software reliability, reliability metrics, software quality and its management system — ISO 9000, SEI, CMM, Six Sigma, CASE and its environments and its benefits. Software re-engineering and reverse engineering Maintenance process models.

Simple C++ Program

Stream based I/O Use of Scope Resolution Operator, Variable aliases Reference variable, parameter passing by reference, Inline function, Default arguments in function.

Class and Object

Class specification, Class object definition, accessing class members, Defining class member function inside class body and outside class body, pointers within class, Friend function and friend classes, constant parameters and member function, Static data and member function. Constructor, parameterized constructor, Constructor overloading, Destructor, Order of Construction and destruction, Dynamic constructor, Copy Constructor, Constructor for two dimensional array, Nested classes, Empty classes, Nameless object. Pointers to object Dynamic object, use of 'this' pointer

Operator Overloading

Binary operator overloading. Unary operator overloading, Operator overloading with friend function, Inheritance & Polymorphism

Base class and derived class specification, Different type of inheritance, constructors and destructors in inheritance. Constructor invocation and data member initialization. Virtual base class object composition and delegation. Virtual function definition, Pointer to derived class object. Pure virtual function Abstract classes, Dynamic binding (Dynamic polymorphism). Virtual Destructor.



Stream computation and File handling

Unformatted I/O operation, Formatted console I/O operation. Manipulators, File opening and closing. File I/O with stream classes, ASCII & Binary File operation Random access file.

Generic programming with template

Function templates, overloaded function templates, Multiple arguments function templates. Class templates

Exception Handling

Exception Handling constructors (try, Catch, throw blocks) catch all exception, Handling uncaught exception throwing specified list of exception.

ASP, VB Scripts and Java Script

Computer Networks

Overview of Data Communications and Networking

Physical Layer: Analog and Digital, Analog signals, Digital Signals, Analog versus Digital, Data Rate Limits, Transmission Impairment, More about signals. Digital Transmission: Line coding, Block coding, Sampling, Transmission mode. Analog Transmission: Modulation of Digital Data: Telephone modems, modulation of Analog signals.

Multiplexing

FDM, WDM, TOM. Transmission Media: Guided Media, Unguided media (wireless) Circuit Switching and Telephone Network, Circuit Switching, Telephone network. Data Link Layer, Error Detection and correction: Types of Errors, Detection, Error Correction Data Link Control and Protocols. Flow and error Control, Stop-and-wait ARQ. Go-Back- N ARQ, Selective Repeat ARQ, HDLC.

Point-to-Point Access: PPP

Multiple Access. Random Access, Controlled Access, Channelization, Local area Network Ethernet. Traditional Ethernet: Fast Ethernet Gigabit Ethernet.

Network Layer

Host to Host Delivery: Internetworking, addressing and Routing.

Network Layer Protocols: ARP, IPV4, ICMP, IPV6 and ICMPV6.

Transport Layer: Process to Process Delivery: UDP, TCP congestion control and Quality of Service.

Application Layer

Client Server Model, Socket Interface,

Domain Name System (DNS): Electronic Mail (SMTP) and file transfer (FTP) HTTP and WWW. Security. Cryptography: Message security, User Authentication.



INFORMATION TECHNOLOGY

- 1. Communication English (CE):**
Principles of Letter Writing, Writing Letters, Report Writing, Comprehension and Precis Writing.
- 2. Computer Mathematics (CM):**
Objective. Number Bases, Probability & Statistics, Logic, Set & Relations, Order Relation & Structure, Tree.
- 3. Computer Fundamental (CF):**
Introduction to Computers, Input & Output Devices, Memory & Storage Devices, Number System, Computer Networks & the Internet.
- 4. Programming in 'C' Language (PCL):**
Introduction, Managing Input and Output Operators, Arrays, Function and Structure. Pointers and File Management.
- 5. Managerial function (MF):**
Management Concept, Planning and Organizing, Directing and Controlling, Designing Control System, HRIS (Human Resource Information System).
- 6. Operating System (OS):**
Introduction, CPU Scheduling, Memory Management, Virtual Memory, File System Interface.
- 7. Computer Architecture (CA):**
Number System, Combinational Logic, Basic Structures of Computers, Basic Processing Units, 8085 Microprocessor Architecture, language Programming.
- 8. Data Communication and Computer Network (DCCN):**
Overview of Data Communication & Networking Physical Layer, Data Link Layer, Network Layer, Transport Layer, Application Layer.
- 9. Data Structure (DS):**
Introduction & Overview, Linked Lists, Stacks, Queues, Recursion, Trees, Sorting & Searching.
- 10. Relational Database Management System (RDBMS):**
Database and Database Users, Database System Concepts and Architecture, Relational Data Model, Functional Dependency, Transaction Processing, Concurrency Control Technique, Introduction to Object Oriented Database.
- 11. Quantitative Technique (QT):**
Objective, Matrices & Transform Actions, Calculus, Statistics & Probability Distribution, Inventory Control & Investment Appraisal, Investment Appraisal, Network Analysis, Graph Theory.
- 12. Organizational Behavior (OB):**
Organization Behavior, Perception, Personality, Motivation & Leadership, Organizational Conflict Change & Development.
- 13. Object Oriented Programming (OOPs):**
Fundamentals, Object Initialization, Function and Operator Overloading, Inheritance, Arrays, Pointers & References, Virtual Functions and Polymorphism.
- 14. Software Engineering (SE):**
Introduction, Software Requirement Analysis & Specification, Software Design, Object model using UML, Coding and Testing, Software Reliability and Quality Management.



15. System Programming (SP):

Introduction, Machine Structure, Machine Language, Programming Languages, Formal Systems, Compilers.

16. Managerial Economics (ME):

Introduction, Demand Analysis & Forecasting — I, Demand Analysis & Forecasting — II, Pricing, Capital Budgeting.

17. OOPs in Java:

Introduction to Java Programming, Class Objects & Strings, Inheritance, Interfaces & Packages, Exception Handling & Multi Threading, Working with Streams- File & I/O Handling, Applets & AWT.

18. ASP. Net:

Introduction, Server Control, Database Access, Client Server Communication, Advance ASP.Net.

19. Compiler Design (CD)

20. Internet Working and TCP/IP:

Internet Fundamentals, TCP/IP, Internet Application & Services, E-Commerce

21. Operation Research (OR):

Operation Research, Linear Programming, Combinatorial & Sequential Decisions, Queuing Simulation & Decision Theory Queuing, Risk Analysis. Value Analysis & Statistical Quality Control.

22. Internet and Web Technology (IWT):

Understanding HTML, HTML Forms, bringing pages to life with DHTML, Understanding and using web servers, Intro/getting started, constructing code objective Types, Automated Tasks, Working with databases. more work with Database.

23. Computer Graphics (CG):

Geometrical Transformations, Parametric Cubic Curves

24. Management Information System (MIS):

Foundation of information system, Information systems: Components, Information system for business operations.



II. FOR THE POST OF FOOD SAFETY OFFICER UNDER COMMISSIONER OF FOOD SAFETY.

A. FOOD SAFETY STANDARDS, ACT, RULES & REGULATIONS

1. Food: Definition, Food additives and processing aid, Contaminants, Toxic substances, Heavy Metals.
2. Pesticides: Pest control, Antibiotic Residues and microbiological control.
3. Genetically modified foods, Organic foods, functional foods, proprietary foods.
4. Packaging and Labelling of Foods
5. Restriction on advertisement & prohibition to unfair trade practices.
6. Responsibilities of the Food Business Operator.
7. Liability of manufactures, packers, whole sellers, distributors and sellers.
8. Food Recall procedures
9. Licensing and Registration of Food Business.
10. General requirements on Hygienic and Sanitary practices by the FBOs (Good Manufacturing Practice, Good Hygienic practice, Hazard Analysis & Critical Control Point/Personal Hygiene).
11. Water pollution: Potable water, sources and methods of purification, Food and Water Borne Diseases.

B. CHEMISTRY

1. Carbohydrates, Proteins, Lipids - Definition, Classification and Properties, significance.
2. Essential and non-essential amino acids.
3. Vitamins-Fat soluble and water soluble vitamins, their sources, properties and significance.
4. Enzymes-Definition, classifications, properties, Co-enzymes.
5. Chemical components of foods-Micro and Micronutrients and their dietary sources and biochemical roles.
6. Nutrition deficiencies Disorders.
7. To estimate acid value, iodine value, saponification value of lipids.
8. Food spoilage-Microorganisms, conditions (Factors & Control)
9. Food poisoning (intoxication)-Bacterial, Fungal, Algal.
10. Food preservation: Storage, physical and chemical methods.
11. Fermentation of food items: Types, production of cheese, yoghurt, bread etc.



III. FOR THE POST OF SENIOR COST ASSISTANT UNDER DIRECTORATE OF EXPORT, PROMOTION & MARKETING.

I. Cost & Management Accounting:

- a. Cost Ascertainment -Elements of Cost
- b. Overheads
- c. Cost Accounting Standards
- d. Methods of Costing (Job, Batch, Contract, Process)
- e. Activity Based Costing
- f. Marginal Costing
- g. Standard Costing and variance analysis
- h. Budget and Budgetary Control

II. Financial Accounting:

- a. Fundamentals of Accounting
- b. Double Entry system of Bookkeeping
- c. Bank Reconciliation Statement
- d. Preparation of Financial Statements

III. Goods & Service Tax:

- a. Supply and value of supply
- b. Registration under GST
- c. Levy and Collection of CGST and IGST
- d. Input tax credit
- e. Tax Invoices
- f. Returns under GST

IV. Direct Taxation:

- a. Heads of Income
- b. Computation of Tax
- c. Tax deducted at source
- d. Income tax returns

V. Financial Management:

- a. Working capital management
- b. Financial ratio analysis
- c. Inventory Management

VI. Business Laws:

- a. Indian Contracts Act, 1872
- b. The Code on Wages, 2019
- c. Employees Provident Fund and Miscellaneous Provisions Act, 1952
- d. Employees State Insurance Act, 1948
- e. Indian Partnership Act, 1932
- f. Companies Act, 2013



**IV. SYLLABUS OF TECHNICAL PAPER FOR THE POSTS OF INSPECTOR OF
LEGAL METROLOGY UNDER FS&CW DEPARTMENT AND LABORATORY
ASSISTANT UNDER FS&CW DEPARTMENT.**

PHYSICS

DIGITAL AND ANALOG CIRCUITS, INSTRUMENTATION & SOLID-STATE PHYSICS

Difference between Analog and Digital Circuits; Binary Numbers; Decimal to Binary and Binary to Decimal Conversion; Semiconductor Devices and amplifiers; Crystal Structure: Solids- Amorphous and Crystalline Materials.

MECHANICS

Vectors: Vector algebra, Scalar and vector products, Derivatives of a vector with respect to a Parameter; Laws of Motion: Newton's Laws of motion; Momentum and Energy: Conservation of momentum, Work and energy, Conservation of energy; Rotational Motion: Angular velocity and angular momentum, Torque, Conservation of angular momentum; Gravitation: Newton's Law of Gravitation; Oscillations: Simple harmonic motion, Kinetic and Potential Energy, Total Energy and their time averages; Special Theory of Relativity.

WAVES AND OPTICS

Fluids: Surface Tension- Excess of pressure - Application to spherical and cylindrical drops and bubbles - variation of surface tension with temperature; Viscosity - Rate flow of liquid in a capillary tube – Poiseuille's formula - Determination of coefficient of viscosity of a liquid - Variations of viscosity of liquid with temperature- lubrication; Sound: Simple harmonic motion - forced vibrations and resonance; Wave Optics: Electromagnetic nature of light, Definition and Properties of wave front, Interference: Division of amplitude and division of wave front; Diffraction, Polarization.

THERMAL PHYSICS AND STATISTICAL MECHANICS

Laws of Thermodynamics & their applications, Reversible and irreversible processes, Entropy, Carnot's cycle, Kinetic Theory of Gases, Transport Phenomena: Viscosity, Conduction and Diffusion, Theory of Radiation.

ELECTRICITY AND MAGNETISM

Electrostatics: Electrostatic Field, electric flux, charged conductor, electric potential as line integral of electric field, potential due to a point charge, electric dipole, Calculation of electric field from potential, Capacitance of an isolated spherical conductor; Resistances, AC and DC Voltages & Current: Checking electrical fuses; Magnetostatics: Biot-Savart's law and its applications; Electromagnetic Induction: Faraday's laws of electromagnetic induction.



V. FOR THE POST OF COMPUTER PROGRAMMER UNDER I & PR DEPARTMENT.

1. Operating System - (MS Windows Server/Linux/Unix)
2. Programming language (C/C++/C#/Java/Python/PHP/Node.js)
3. Frame work-(Laravel/ Flask/.Net/Express)
4. Hosting Platform - (IIS/Apache/Tomcat)
5. Client script- (HTML5/DHTML/CSS3/JQuery/Javascript/Angular/AJAX)
6. Database (MySQL/MS SQL Server/PGSQL/MONGODB/ORACLE)
7. System Analysis and Design
8. Networking
9. Application & Database Security, Software Testing and Quality

VI. FOR THE POSTS OF GRAPHIC DESIGNER UNDER I&PR DEPARTMENT & SCRIBE UNDER I&PR DEPARTMENT.

1. Definition of Art, History of Art, Difference between Art & Crafts, Elements of Art Knowledge on visual components such as line, shape, form, space, colour, texture and value. Principle of Art: Balance, movement, proportion, rhythm, composition, unity, variety and knowledge of perspective.
2. History of Art (Prehistoric Cave Art of Odisha) Art of Indus valley civilization, Sculptures of Maurya period and its importance in Indian culture. Modern Indian Art: Company School, Bengal Revivalism, Painting of early decades - Ravi Varma, Amruta Shergil Calcutta Group, Mumbai School Progressive Artists Group, Madras School, Delhi School, Tantra Art & its influence on Modern Indian Art, Modern Western Art: Post Impressionism, Neo-impressionism, Fauvism, Cubism, Dadaism, Surrealism, Expressionism, Abstract Expressionism, Pop- Op and Kinetic Art.
3. Odisha Temple Architecture (9th to 16th Century C.E.) Early, middle and late giving importance to the noted temple sculptures. Central Indian temple sculpture (10th to 12th century C.E.): Khajuraho group of Temples and Western Indian Temple Culture.
4. Rajput miniature paintings, Rajasthani Paintings: (i) Mewar, (ii) Bundi, (iii) Jaipur, (iv) Jodhpur, (v) Kishangarh, (vi) Kotah; Pahari School Paintings (17th to 19th century C.E.): (i) Basoli, (ii) Gulu, (iii) Guler, (v) Kangra, (vi) Garhwal. Deccani school of paintings (16th to 18th century C.E.): (i) Golconda, (ii) Bijapur.
5. Advertising in everyday life, Creative advertising - Planning & Execution - U.S.P. Ty pes of Headline, Copy, Illustration, Photography, Typography Symbol Colour Designing and Type of Advertisements (Digital Media and Print Media).



VII. FOR THE POST OF LIBRARIAN IN DIET/BIETs UNDER DIRECTORATE OF TECHNICAL EDUCATION & SCERT AND LIBRARIAN UNDER DIRECTORATE OF TECHNICAL EDUCATION & SCERT.

Library and Information Science, Knowledge Organisation and Bibliographic Description Theory and Practice, Management of Libraries and Information Centres, Research Methodology and Design, Classification (DDC) and Cataloguing (AACR 2), Library Automation, Information Sources and Services, Basic of Computer and Information Technology, Information Storage and Retrieval, Digital Library and Information Systems, Preservation and Conservation of Library Documents, Information Needs and Information Access, Management of E-Resources and E-publishing.



VIII. FOR THE POST OF STATISTICAL ASSISTANT UNDER DIRECTORATE OF TECHNICAL EDUCATION & SCERT.

A. STATISTICS

1. Probability and probability distributions: Definition, Addition and Multiplication law of probability, Mathematical expectation, Binomial, Poisson and Normal distributions, Joint distribution of two variable, Marginal and Conditional distribution, Moment generating function & Characteristic function, Collection, Compilation, Classification and tabulation of data, diagrammatic and graphic representation of data, Construction of histogram and ogives.
2. Measures of Central Tendency: Mean, Median, Mode, G.M., H.M and their applications, Measures of dispersion-Range, quartile deviation, Mean deviation, standard deviation & their properties.
3. Theory of Attributes: Measures of association, consistency and independence of attributes.
4. Correlation and Regression: Scatter diagram, Correlation coefficient and properties, Rank correlation, probable error, linear regression for two variables, Regression coefficients & their properties.
5. Concept of population, sample, parameter, Statistic, sampling unit, Sampling frame, Sampling fraction, Sampling with & without replacement, Census vs Sample survey, Design of sample survey and principle of sampling, simple random sampling, stratified random sampling, Systematic sampling, Cluster Sampling, Multistage sampling, Sampling error and Non-Sampling error.
6. Hypothesis Testing: Null and Alternative hypothesis, Type I & II errors, Critical region, Critical value, Level of significance, Test of significance, testing of hypothesis for large sample tests and small sample tests, chi-square, t & F tests for significance.
7. Time series Analysis: Components of time series & their measures, Different models, secular Trend, seasonal & Cyclical variations, Irregular variations.
8. Vital Statistics: Measures of various birth & death rates, Gross reproduction rate (SRR), Net reproduction rate (NRR).
9. Official statistics: Functions of CSO, NSSO & MOSPI, Census, Agricultural statistics.

B. ECONOMICS

1. Economic Concepts: Law of Demand and Supply, Concept of Elasticity, Price determination under different markets: Perfect Competition, Monopoly & Monopolistic Competition, National Income & related aggregates- Concepts and methods of computation, Basic concepts of Economic Growth & Development. Money- Functions of Money, value of money, Inflation, Deflation & Monetary Policy, Banking- Types of Bank & their functions, Fundamental of Public Budget.
2. Indian Economics: Population and Economic Development, Demographic profile of India, Nature of Population Problem - Poverty, Inequality, Unemployment problem, Labour Problem, Population control and Government Policy. Indian Banking System, Fiscal Responsibility and Budget Management Act, Financial Inclusion, Balance of payment in India, economic Liberalisation in India.
3. Important Policies/ Schemes of Government of India & Government of Odisha: Employment Programmes- MGNREGS/ NRLM, Mission Shakti, National Education Policy, National Health Mission, Startup India/ Startup Odisha, NFSA/SFSS.

C. MATHEMATICS

1. Elementary mathematics: Decimal, fraction, Percentage, Rates & Ratio, Time & Work, Average, Simple and Compound interest and logarithms.
2. Matrices and determinants, Limit and continuity, Differentiation, Integration.



IX. FOR THE POST OF MARKET INTELLIGENCE INSPECTOR UNDER FS & CW DEPARTMENT.

- A. **Mathematics**: Number System, Polynomials, Logarithms, Percentage, Rate and Ratios, Average, Simple & Compound Interest, Time & Distance, Time & Work. (10th Standard or equivalent standard)
- B. **Indian Economy**: Sectorial composition of Indian economy, planning in India, fiscal federalism in India, population, poverty and inequality. (+2 standard or equivalent)
- C. **Statistics**: Collection, classification, tabulation, diagrammatic representation of Data, frequency distribution, measures of central tendency, dispersions, skewness, kurtosis, design of sample survey and probability. (+2 standard or equivalent)
- D. **Accounting**: Procedure involving cost accounting, marginal costing, cost volume, profit analysis, budget and control and standard costing etc.



X. FOR THE POST OF ASSISTANT EMBANKMENT INSPECTOR UNDER EIC (WATER RESOURCES) & LABORATORY ASSISTANT UNDER EIC (WATER RESOURCES).

A. PHYSICS

1. **DIGITAL AND ANALOG CIRCUITS, INSTRUMENTATION & SOLID-STATE PHYSICS:** Difference between Analog & Digital Circuits, Binary Numbers, Decimal to Binary and Binary to Decimal Conversion, Semiconductor Devices and amplifiers. Crystal Structure: Solids-Amorphous and crystalline materials.
2. **MECHANICS:** Units & Measurements (From prefix used for big measurements), Vectors: Vector Algebra, Scalar & Vector products, Derivatives of a vector with respect to a parameter; Laws of Motion: Newton's Law of motion; Momentum and Energy; Conservation of momentum; Work & Energy; Conservation of energy. Rotational Motion: Angular velocity and angular momentum, Torque, Conservation of angular momentum, Gravitation: Newton's Law of Gravitation. Oscillations: Simple Harmonic Motion, Kinetic & Potential energy, Total energy and their time averages, Special Theory of Relativity, Theories of Vernier's Scale.
3. **WAVE & OPTICS:** Fluids: Surface Tension - Excess of pressure - Application to spherical and cylindrical drops and bubbles, variation of surface tension with temperature, Units of Pressure and viscosity- S.I. Unit and C.G.S Unit, Pressure in Fluids- Pascals' Law, Atmospheric pressure, Buoyancy, Viscosity - Rate flow of fluid in a capillary tube - Poiseuille's formula- Determination of coefficient of viscosity of liquid - Variations of viscosity of liquid with temperature- lubrication, Sound: SHM-Forced vibrations and resonance, Wave Optics: Electromagnetic nature of light, Definition and properties of wave front, Interference - Division of amplitude and division of wave front, Diffraction & Polarization.
4. **THERMAL PHYSICS AND STATISTICAL MECHANICS:** Laws of Thermodynamics & their applications, Reversible and irreversible processes, Entropy, Carnot's Cycle - Kinetic theory of gases, Transport Phenomena - Viscosity, Conduction & Diffusion: Theory of Radiation.
5. **ELECTRICITY AND MAGNETISM:** Electrostatics: Electrostatic Field, electric flux, charged conductor, electric potential as line integral of electric field, potential due to a point charge, electric dipole, Calculation of electric field from potential, Capacitance of an isolated spherical conductor; Resistances, AC and DC Voltages & Current: Checking electrical fuses; Magnetostatics: Biot-Savart's law and its applications; Electromagnetic Induction: Faraday's laws of electromagnetic induction.

B. CHEMISTRY

1. **INORGANIC CHEMISTRY:** Atomic Structure, Quantum Mechanics, Chemical Bonding and molecular structure, Ionic equilibrium (Ionization of weak acids & bases, pH scale, common ion effect, Salt-Hydrolysis-Calculation of hydrolysis constant, degree of hydrolysis and pH of different salts, Buffer solutions). General principles of Metallurgy, Kinetic Theory of Gases, Solids & Liquids.



2. **ORGANIC CHEMISTRY:** Fundamentals of organic chemistry, Stereochemistry, Functional group approach for the following reactions (preparations & reactions), Alkanes, Alkenes, Alkynes, Aldehydes, Ketones, Carboxylic Acids, Aromatic hydrocarbons, Alkyls & Aryl Halides.
3. **INDUSTRIAL CHEMISTRY, ENERGY & ENVIRONMENT:** Industrial gases and Inorganic Chemicals, Sources of energy: Coal, petrol and natural gas. Coal and petrochemical industry, nuclear fusion / fission, solar energy, hydrogen, geothermal, tidal, and hydel energy, Nuclear Pollution- Disposal of nuclear waste, nuclear disaster, and its management.
4. **CHEMICAL TECHNOLOGY:** Basic principles of distillation, solvent extraction, solid-liquid leaching and liquid extraction, separation by absorption and adsorption. An introduction into the scope of different types of equipment needed in chemical technology including reactors, distillation columns, extruders, pumps, mills, emulators- Scaling up operations in chemical industry, Introduction to clean technology.

C. MATHEMATICS

1. **PROBABILITY AND STATISTICS:** Sample space, probability axioms, real random variables (discrete and continuous), cumulative distribution functions, probability mass/density functions, mathematical expectations, moments, moment generating functions, characteristic functions, discrete distributions, uniform, binomial, Poissons, continuous distributions-Uniform, normal and exponential, Logarithms-Its functions, residue formula, singularities & Meromorphic functions, argument principle and its applications, complex logarithms, Joint cumulative distribution function and its properties, joint probability density functions, marginal and conditional distributions, expectation of function of two random variables, conditional expectations, independent random variables. Basic Trigonometry-Its applications and functions, logarithmic functions, entry in semi-log graph sheet.
2. **LOGIC & SETS:** Introductions, propositions, truth table, negation, conjunction, and disjunctions. Implications, biconditional propositions, converse, contra-positive and inverse propositions, and precedence of logical operators. Propositional equivalence: Logical equivalence, Predicates and Quantifiers-Introduction, Binding variables and negations. Sets, subsets, Set operations, the laws of set theory and Venn diagrams. Example of finite and infinite sets. Finite sets and counting principle. Empty set, standard set operations, class of sets, powers of a set. Difference and symmetric difference of two sets. Set identities, Generalized union and intersections. Relations: Product set, Composition of relations, Types of relations, partitions, equivalence relations with example of congruence modulo-relations.
3. **DIFFERENTIAL EQUATIONS:** First order exact differential equations. Integrating functions, rules to find and integrating factor. First-order higher degree equations solvable for x, y, p. Methods for solvable higher-order differential equations. Effects of derivative on shape of the graph. Derivative of an exponential function, chain rule, trigonometric functions, logarithmic functions in derivations.



XI. FOR THE POST OF JUNIOR LABORATORY ASSISTANT UNDER DIRECTORATE OF FACTORIES & BOILERS AND JUNIOR LABORATORY ASSISTANT UNDER COMMISSIONER OF FOOD SAFETY.

A. BIOLOGY

MICROBIOLOGY

History, Classification and identification of microbes, General morphology, classification and economic importance of bacteria, fungi and viruses, Epidemiology of infectious diseases, Microbe interactions; Immune Responses; Cleaning of glass wares, sterilization principle and methods - moist heat - dry heat and filtration methods, Media preparation: Liquid media, Solid media, Agar slants, Agar plates. Basal, enriched, selective media preparation -quality control of media, growth supporting properties, sterility check of media, Pure culture techniques: Streak plate. pour plate and decimal dilution, Cultural characteristics of microorganisms: Growth on different media, growth characteristics, Staining techniques: Smear preparation, simple staining, Grams staining, Acid fast staining and staining for metachromatic granules, Morphology of microorganisms, Antibiotic sensitivity testing: Disc diffusion test -Quality control with standard strains. Physiology characteristics: IMViC test, H₂S, Oxidase, catalase, urease test. Carbohydrate fermentation, Maintenance of pure culture, Stab culture and mold culture.

PHYSIOLOGY & BIOCHEMISTRY

Structural organization and functions of tissue, glands and different systems of body: Digestive system, Respiratory system. Circulatory system (Blood, Heart), Excretory system, Nervous system, Reproductive system, Endocrine system; pH and Temperature measurement, Estimation of Red Blood Cell. Estimation of haemoglobin. Animal Behaviour, Mechanism and pattern of Behaviour; Reflexes and their types; Orientation, Different types of animal Behaviour, Social Behaviour, Sexual Behaviour, Biological Clock. Biomolecules, Structure, function and metabolism of important carbohydrates, proteins and fats; Enzymes and their mechanism of action; Action of salivary amylase and effect of temperature and pH on it: Estimation of the total protein in given solutions.

INDUSTRIAL BIOLOGY, GENETICS, IMMUNITY & VACCINOLOGY

Cell, its structure and functions; Different cell organelles; Nucleic Acids, Salient features of DNA Double Helix, Structure and functions of DNA & RNA; DNA replication, Transcription, Translation; Cell-cycle, Mendalian Genetics, Development of Sex and Maturity. Differentiation and Growth; Cell Division, Gametogenesis, Fertilization, Embryonic Development, Immune System, Immunity, Antigen, Antibody. Structure and functions of different types of Immunoglobulins: Antigen-Antibody interactions, Vaccines; Preparation of solid and liquid culture medium and growth of Bacteria on these media. Antibiotic sensitivity / resistance: Microbial Fermentation.

ECONOMIC BIOLOGY & PUBLIC HEALTH

Indigenous and exotic breeds of cattle and poultry: Rearing, housing and feeding practices in dairy and poultry farming; Diseases and their management; Dairy and poultry farm management: Origin of Cultivated Plants: Concept of Centers of Origin, Crop domestication and loss of genetic Diversity: Cereals, Legumes; Sugars & Starches; Spices: Listing of important spices and part used, economic importance ; Beverages: Tea, Coffee; Essential Oils: General account, extraction methods, comparison with fatty oils & their uses. Fibers: Classification based on the origin of fibers: Scope of Public health and Hygiene: nutrition and health: Environment & Health; Environmental pollution and Health hazards; Communicable and Non-Communicable diseases and their control measures.



B. CHEMISTRY

INORGANIC CHEMISTRY

Atomic Structure, Quantum mechanics, Chemical Bonding and Molecular Structure, Ionic Equilibria (Ionization of weak acids and bases, pH scale, common ion effect, Salt hydrolysis-calculation of hydrolysis constant, degree of hydrolysis and pH for different salts. Buffer solutions), General Principles of Metallurgy, Kinetic Theory of Gases, Liquids, Solids.

ORGANIC CHEMISTRY

Fundamentals of organic Chemistry. Stereochemistry, Functional group approach for the following reactions (preparations & reactions): Alkanes. Alkenes, Alcohols, Aldehydes, Ketones, Carboxylic acids, Aromatic hydrocarbons, Alkyl and Aryl Halides.

INDUSTRIAL CHEMICALS, ENERGY & ENVIRONMENT

Industrial Gases and Inorganic Chemicals, Sources of energy: Coal, petrol and natural gas. Coal and petrochemical industry, Nuclear fusion / fission, solar energy, hydrogen, geothermal, tidal and hydel energy; Nuclear Pollution: Disposal of nuclear waste, nuclear disaster and its management.

CHEMICAL TECHNOLOGY

Basic principles of distillation, solvent extraction, solid-liquid leaching and liquid-liquid extraction, separation by absorption and adsorption. An introduction into the scope of different types of equipment needed in chemical technology, including reactors, distillation columns, extruders, pumps, mills, emulgators; Scaling up operations in chemical industry, Introduction to clean technology.

PHARMACEUTICAL AND PESTICIDE CHEMISTRY

Drug discovery, design and development, Synthesis of the representative drugs of the following classes: antibiotics, antibacterial and antifungal agents; antiviral agents; Fermentation (Aerobic and anaerobic fermentation). General introduction to pesticides (natural and synthetic); Benefits and adverse effects; Changing concepts of pesticides; Structure activity relationship, Synthesis and technical manufacture and uses of different pesticides

INDUSTRIAL WORK ENVIRONMENT MONITORING

Air sampling and evaluation procedure, Measurement of temperature, Testing of ventilation system, water chemistry, calculation of illumination level and noise monitoring.

C. MATHEMATICS

PROBABILITY & STATISTICS

Sample space, probability axioms, real random variables (discrete and continuous), cumulative distribution function, probability mass/density functions, mathematical expectation, moments, moment generating function, characteristic function, discrete distributions: uniform, binomial, Poisson, continuous distributions: uniform, normal, exponential. Joint cumulative distribution function and its properties, joint probability density functions. marginal and conditional distributions, expectation of function of two random variables, conditional expectations, independent random variables.

LOGIC & SETS

Introduction, propositions, truth table, negation, conjunction and disjunction. Implications, biconditional propositions, converse, contra positive and inverse propositions and precedence of logical operators. Propositional equivalence: Logical equivalences. Predicates and quantifiers: Introduction. Quantifiers. Binding variables and Negations. Sets, subsets, Set operations, the laws of set theory and Venn diagrams. Examples of finite and infinite sets. Finite sets and counting principle. Empty set, properties of empty set. Standard set operations. Classes of sets. Power set of a set. Difference and Symmetric difference of



two sets. Set identities, Generalized union and intersections. Relation: Product set, Composition of relations, Types of relations, Partitions, Equivalence Relations with example of congruence modulo relation.

DIFFERENTIAL EQUATIONS

First order exact differential equations. Integrating factors, rules to find an integrating factor. First order higher degree equations solvable for x, y, p. Methods for solving higher-order differential equations. Basic theory of linear differential equations, solving a differential equation by reducing its order.

D. PHYSICS

DIGITAL AND ANALOG CIRCUITS, INSTRUMENTATION & SOLID-STATE PHYSICS

Difference between Analog and Digital Circuits; Binary Numbers; Decimal to Binary and Binary to Decimal Conversion; Semiconductor Devices and amplifiers; Crystal Structure: Solids-Amorphous and Crystalline Materials.

MECHANICS

Vectors: Vector algebra, Scalar and vector products, Derivatives of a vector with respect to a Parameter; Laws of Motion: Newton's Laws of motion; Momentum and Energy: Conservation of momentum, Work and energy, Conservation of energy; Rotational Motion: Angular velocity and angular momentum, Torque, Conservation of angular momentum; Gravitation: Newton's Law of Gravitation; Oscillations: Simple harmonic motion, Kinetic and Potential Energy, Total Energy and their time averages; Special Theory of Relativity.

WAVES AND OPTICS

Fluids: Surface Tension- Excess of pressure - Application to spherical and cylindrical drops and bubbles - variation of surface tension with temperature; Viscosity - Rate flow of liquid in a capillary tube – Poiseuille's formula - Determination of coefficient of viscosity of a liquid -Variations of viscosity of liquid with temperature- lubrication; Sound: Simple harmonic motion -forced vibrations and resonance; Wave Optics: Electromagnetic nature of light, Definition and Properties of wave front, Interference: Division of amplitude and division of wave front; Diffraction, Polarization.

THERMAL PHYSICS AND STATISTICAL MECHANICS

Laws of Thermodynamics & their applications, Reversible and irreversible processes, Entropy, Carnot's cycle, Kinetic Theory of Gases, Transport Phenomena: Viscosity, Conduction and Diffusion, Theory of Radiation.

ELECTRICITY AND MAGNETISM

Electrostatics: Electrostatic Field, electric flux, charged conductor, electric potential as line integral of electric field, potential due to a point charge, electric dipole, Calculation of electric field from potential, Capacitance of an isolated spherical conductor; Resistances, AC and DC Voltages & Current: Checking electrical fuses; Magnetostatics: Biot-Savart's law and its applications; Electromagnetic Induction: Faraday's laws of electromagnetic induction.



UNDERTAKING

I, Sri _____ bearing Roll No. _____
_____ for the post of _____

claiming Ex-Serviceman status , do hereby declare the following:

I have not utilized the benefit of Ex-Servicemen for employment purposes till date either in State Govt./Central Govt. or any Govt. Undertaking/ Organization.

OR

I declare that at present I am under employment and working as _____ in _____ Department /Organization and I have already utilized the benefits of Ex-Servicemen. My candidature for the said post may be considered on merit under my own category i.e. SEBC /SC /ST /UR as I have already availed the benefit of Ex-Serviceman earlier.

OR

(See Clause-3 (d) of the advertisement)

I have availed the benefit of reservation as an Ex-Serviceman and joined the office of _____ (Office Name) as _____ (Designation). At the time of joining, I have submitted a self-declaration/ undertaking to my employer (Appointing Authority), by providing the date wise details of applications for various post (s) which I had applied, including the present post, prior to my joining. Copy of the declaration duly endorsed by my Appointing Authority/Employer is enclosed herewith for consideration of my claim under Ex-Servicemen category.

(Strike out the portion/ paragraph that is not applicable)

I hereby declare that the statement given above is true and correct to the best of my knowledge and belief. In the event that any part of it is found to be false or incorrect, I shall be liable for action as per the applicable rules, and my candidature for the said post may also be rejected.

Signature of the Candidate:

Name (in full)

Roll No.:

Address: