

(B) Syllabus of the Main Examination

(b) For recruitment to the posts of Employees Grade 03 of Co-operative Societies:—

Designation	Name of the Organization
01. Junior Engineer (Civil)	U.P. State Construction Co-operative federation Limited
	U.P. State Construction & Labour Development Co-operative federation Limited
02. Junior Engineer (Electrical)	U.P. State Construction Co-operative federation Limited
03. Accountant	U.P. State Construction Co-operative federation Limited
04. Assistant Accountant	U.P. State Construction Co-operative federation Limited
	U.P. State Construction & Labour Development Co-operative federation Limited
	U.P. Cooperative Union Limited
	U.P. Upbhokta Sahkari Sangh Limited
05. Accounts Clerk	U.P. Co-operative Jute & Agricultural Development Association Limited

1. Reasoning Ability/Mental Ability		2. Numerical Ability/Quantitative Aptitude	
1	Alphabetical order and misc. series	1	Simplification
2	Coding Decoding	2	Number series
3	Direction and Distance	3	Percentage
4	Blood Relation	4	Profit and Loss, Discount
5	Order and Ranking	5	Simple Interest and Compound Interest
6	Sitting Arrangement	6	Average
7	Puzzle	7	Ratio and Proportion
8	Data Sufficiency	8	Problems on Ages
9	Syllogism	9	Partnership
10	Input Output	10	Mixture and Allegation
11	Data Inequality	11	Time and Work
12	Decision Making	12	Speed, Time and Distance
13	Problem and Course of Action	13	Pipe and Cistern
14	Statement and Assumption	14	Problems based on Trains
15	Cause and Effect	15	Boat and Stream
16	Statement and Argument	16	Inequality
17	Combined logical	17	Probability
18	Clock	18	Permutation and Combination
19	Calendar	19	Mensuration-Cone, Sphere, Cylinder
20	Cube and Dice	20	Data Sufficiency
21	Figure Series	21	Data Interpretation-Bar graph, Pie Chart, Line Chart, Tabular

22	Odd one Out Figure	22	Quadratic Equation
23	Images and Water images	23	Basic Algebra
24	Figure Matrix	24	Basic Trigonometry
25	Paper Folding, Cutting, unfolding and do not situation	25	Measure of Central Tendency
26	Non Verbal reasoning	26	Indices and Logarithms
3. General Awareness		4. Hindi Language	
1	Structure/Role/Development of Co-operative Bank in UP	1	अपठित बोध
2	Reserve Bank of India and Monetary Policies	2	अनेक शब्दों की जगह एक शब्द का प्रयोग
3	NPA and Basel Standards	3	वाक्य शुद्धि
4	Inflation, National Income	4	अवतरण और रचयिता
5	Indian Money Market and Capital Markets	5	रचना और रचयिता
6	Foreign Trade & Foreign Regulations	6	अशुद्ध वर्तनी के शब्दों का शुद्ध रूप
7	Financial Planning	7	उपयुक्त शब्द का चयन
8	Contemporary welfare schemes	8	मुहावरे और लोकोक्तियाँ
9	Insurance & Miscellaneous	9	पर्यायवाची शब्द
10	General information related to the state of Uttar Pradesh	10	विलोम शब्द
11	Indian History	11	शब्द शुद्धि
12	Indian Polity and Constitution	12	रिक्त स्थानों की पूर्ति
13	General Science	13	समास
14	Current Affairs (National and International Affairs)	14	संधि
15	Geography of India	15	उपसर्ग
5. English Language		16	प्रत्यय
1	Vocabulary	17	रूप में समान प्रतीत होने वाले शब्द
2	Tenses Rules	18	पिंगल (छंद) परिचय
3	Grammar	19	अलंकार
4	Idioms & Phrases	20	रस विवेचन
5	Reading Comprehension	6. Co-operative	
6	Fill in the blanks	1	Origin and Development of Cooperatives
7	Spotting Errors	2	National level important co-operative societies (e.g. Amul, IFFCO, KRIBHCO etc.)
8	Cloze Test	3	Development of Cooperatives in the State of Uttar Pradesh
9	Para jumbles	4	Top Co-operative Societies in the State of Uttar Pradesh
10	Synonyms	5	Formation of a separate Ministry of Cooperation
11	Antonyms	6	Prosperity through co-operation
12	Using of words	7	Innovations in Cooperatives
13	Sentence improvement		
14	Sentence Correction		
15	Para/sentence completion		

7.1 Civil Engineering (for the post of Junior Engineer (Civil))		7.2 Electrical Engineering (for the post of Junior Engineer (electrical))	
01	Building Materials,	01	Basic concepts,
02	Estimating, Costing and Valuation,	02	Circuit law,
03	Surveying,	03	Magnetic Circuit,
04	Soil Mechanics,	04	AC Fundamentals,
05	Hydraulics,	05	Measurement and Measuring instruments,
06	Irrigation Engineering	06	Electrical Machines,
07	Transportation Engineering,	07	Fractional Kilowatt Motors and single phase induction Motors,
08	Environmental Engineering.	08	Synchronous Machines,
09	Structural Engineering	09	Generation,
10	Theory of Structures,	10	Transmission and Distribution,
11	Concrete Technology	11	Estimation and Costing,
12	RCC Design	12	Utilization and Electrical Energy,
13	Steel Design	13	Basic Electronics
7.3.1 Accountancy (for the post of Accountant/Assistant Accountant/Accounts Clerk)		7.3.2 Commerce (Auditing and Income-Tax) (For the post of Accountant/Assistant Accountant/Accounts Clerk)	
01	Trading and Profit & Loss Accounts and balance Sheet.	01	Object of Audit.
02	Bills of Exchange.	02	Vouching and verification.
03	Self balancing ledgers and sectional balancing.	03	Rights, Duties and Liabilities of ? Auditors.
04	Capital & Revenue, Receipts & Payments, Income & Expenditure Accounts.	04	Income Tax, Provisions pertaining to income from salary and Provisions related to chapter-VI of Income tax Act 1961
05	Depreciation, Reserve & Provisions.	05	Provision relating to TDS & forms to be filed with Income-Tax Department.
06	Branch and Departmental Accounts.		
07	Double Accounts System.		
08	Bank Reconciliation Statement.		
09	Rectification of Errors.		
10	Balance-Sheet formats & classification.		

(C) Syllabus of the Main Examination

(c) For recruitment to the posts of Employees Category 03 of Co-operative Societies:—

Designation	Name of the Organization
01. Assistant Manager (General)	U.P. Co-operative Federation Limited
01. Assistant/ Cashier (Banking Assistant) / (Clerical Staff)	District Co-operative Bank Limited
02. Assistant/ typist	District Co-operative Bank Limited
	U.P. Co-operative Bank Limited
03. Junior Assistant	U.P. State Construction Co-operative federation Limited
	U.P. State Construction & Labour Development Co-operative federation Limited
	U.P. Cooperative Union Limited
04. Assistant/Cashier	U.P. Cooperative Bank Limited
05. Clerk / typist	U.P. Upbhokta Sahkari Sangh Limited
06. Assistant/ stenographer	District Co-operative Bank Limited
	U.P. Co-operative Bank Limited
07. Stenographer	U.P. State Construction Co-operative federation Limited
	U.P. Co-operative Union Limited

1. Reasoning Ability/Mental Ability		2. Numerical Ability/Quantitative Aptitude	
1	Alphabetical order and misc. series	1	Simplification
2	Coding Decoding	2	Number series
3	Direction and Distance	3	Percentage
4	Blood Relation	4	Profit and Loss, Discount
5	Order and Ranking	5	Simple Interest and Compound Interest
6	Sitting Arrangement	6	Average
7	Data Sufficiency	7	Ration and Proportion
8	Syllogism	8	Problems on Ages
9	Input Output	9	Partnership
10	Data Inequality	10	Time and Work
11	Decision Making	11	Speed, Time and Distance
12	Problem and Course of Action	12	Problems based on Trains
13	Statement and Assumption	13	Boat and Stream
14	Combined logical	14	Inequality
15	Clock	15	Probability
16	Calendar	16	Mensuration
17	Figure Series	17	Data Sufficiency

18	Images and Water images	18	Data Interpretation
19	Figure Matrix		
20	Paper Folding, Cutting, unfolding and do not situation		
3. General Awareness		4. Hindi Language	
1	Structure/Role/Development of Co-operative Bank in UP	1	अपठित बोध
2	Reserve Bank of India and Monetary Policies	2	अनेक शब्दों की जगह एक शब्द का प्रयोग
3	NP0A0 and Basel Standards	3	वाक्य शुद्धि
4	Inflation, National Income	4	अवतरण और रचयिता
5	Indian Money Market and Capital Markets	5	रचना और रचयिता
6	Foreign Trade & Foreign Regulations	6	अशुद्ध वर्तनी के शब्दों का शुद्ध रूप
7	Financial Planning	7	उपयुक्त शब्द का चयन
8	Periodic Welfare Schemes	8	मुहावरे और लोकोक्तियाँ
9	Insurance & Miscellaneous	9	पर्यायवाची शब्द
10	General information related to the state of Uttar Pradesh	10	विलोम शब्द
11	Indian History	11	शब्द शुद्धि
12	Indian Polity and Constitution	12	समास
13	General Science	13	संधि
14	Current Affairs (National and International Affairs)	14	रूप में समान प्रतीत होने वाले शब्द
15	Geography of India	15	अलंकार
5. English Language		6. Computer Knowledge	
1	Vocabulary	1	Basic of Hardware and Software
2	Tenses Rules	2	Operating System
3	Grammar	3	Internet and Associated topics
4	Idioms & Phrases	4	Microsoft Office and Other word processing software (MS Word, MS-Excel, MS-PowerPoint)
5	Fill in the blanks	5	History of Computer
6	Spotting Errors	6	Basic Computer Networking
7	Cloze Test	7	Basics of Databases
8	For jumbles	8	Basics of Cyber Security Tools and process
9	Synonyms	7. Co-operative	
10	Antonyms	1	Origin and Development of Cooperatives
11	Sentence Correction	2	National level important co-operative societies (e.g. Amul, IFFCO, KRIBHCO etc.)
		3	Development of Cooperatives in the State of Uttar Pradesh
		4	Top Co-operative Societies in the State of Uttar Pradesh
		5	Formation of a separate Ministry of Cooperation
		6	Prosperity through co-operation
		7	Innovations in Cooperatives